



SOUTH BAY FIRE DEPARTMENT

THURSTON COUNTY FIRE PROTECTION DISTRICT 8

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MINUTES of the special joint meeting of the Boards of Fire District 7 and Fire District 8 held February 1, 2011. Fire District 7 Board members present were Commissioners Berman, Gleckler and Harper. Fire District 8 Board members present were Commissioners Getchman, Parsons and Small. Chiefs VanCamp and Terhune were also present. Mr Richard Kistler was present acting as meeting facilitator; Secretary Prince from FD8 took minutes. Members Derek Hall (FD7), Joseph Oguiza (FD7) and Chris LaDue (FD8) were also present. The meeting was called to order by the respective Boards at 6:10 pm.

The joint Boards approved the agenda as presented. Commissioner Small suggested that the Board Chair from each department be the Chair for the meeting when it is hosted in their facility.

Minutes from the previous January 6th meeting were unavailable for approval.

Chief VanCamp presented a high-level orientation of the South Bay Fire District using materials from the *District Strategic Plan*. Orientation data included a general overview of Thurston County fire departments, South Bay historical background, demographics of the community, District governance, current issues, history of District strategic planning, projections for population, future demands and future economic conditions. The intern program was discussed at length as well as planning for a new fire station. He also explained the District's current organizational structures, both administrative and incident related. A discussion followed.

Chief Terhune presented a high-level orientation of the North Olympia Fire District also using handouts. He detailed similarities and difference between the two departments. His information included a brief history, areas of department growth and changes in structure, staffing details and the development of a mission statement. He noted his department is currently involved in a strategic planning process. Chief Terhune's items of similarities included similarities in jobs and activities, incident management practices, and apparatus (tenders). Areas of progress included creating and updating policies and procedures, implementing a stand-by shift model; and creating new business systems.

Chief VanCamp share a brief history of the fire service (from 1940) followed by the history of both fire departments in 1953.

A discussion followed the Chiefs' presentations. Commissioner Parsons expressed a desire for a clear identification from both departments of "the similarities and differences, what is working and are we satisfied with the results?" Areas of similarities and differences were discussed then brainstormed. A list was written on the board by Facilitator Kistler.

Similarities

Dedicated to staffing by volunteers
Paid daytime staff & volunteers
Incident & operations models
Training (Training Consortium, Medic One)
Regulatory requirements
Minimal impacts from UGMA annexations
Safety (NET Health & Safety Program)
Mutual Aid agreements

Differences

Daytime response (contracted interns vs. paid staff)
Tax base & levy rate (\$1.19 FD7 vs. \$1.50 FD8)
Shifts (FD8 9 shifts vs. FD7 3 shifts)
Payment formula for volunteers (points vs. rates)
Demographic projections


Commissioner Comments:

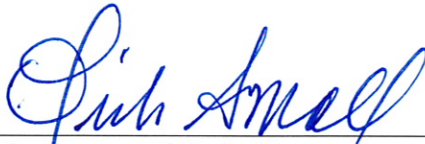
- Commissioner Parsons suggested the possibility of a jointly staffed battalion chief. This idea will be included in the "bring-up later list" ("BULL") for future consideration.
- Commissioner Small suggested that both fire chiefs work to bring these concepts to the next meeting for further review and discussion.
- Commissioner Harper expressed a desire to continue his familiarization of the fire industry and FD7.

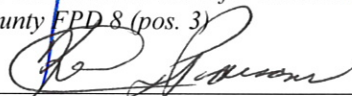
- Commissioner Gleckler noted that he will be unavailable for the next meeting. A suggestion was offered to have another Board member brief him on the results.
- Commissioner Berman noted the common similarity of both districts to meet the emergency needs of the community.

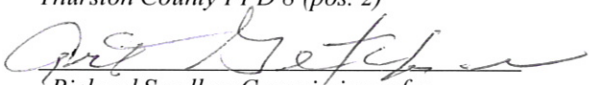
Preparation for the next joint Board meeting was discussed. Initially, the recommendation for a review of member service programs was accepted; however, following the Commissioners' comments, the joint Boards agreed to the request that fire chiefs prepare and present clear identification of "the similarities and differences, what is working and are we satisfied with the results?" at the next meeting.

The joint Boards announced that the next special joint meeting will be held on Tuesday, March 1, 2011 at Station 8-1, Olympia beginning at 6:00 pm. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 8:15 pm.


 Heidi Prince as District Secretary for
 Thurston County FPD 8


 Art Getchman as Chair for Thurston
 County FPD 8 (pos. 3)


 Ken F. Parsons, Sr., as Commissioner for
 Thurston County FPD 8 (pos. 2)


 Richard Small as Commissioner for
 Thurston County FPD 8 (pos. 1)