



**SOUTH BAY FIRE DEPARTMENT
THURSTON COUNTY FIRE PROTECTION
DISTRICT 8**

3506 SHINCKE RD. NE OLYMPIA, WA 98506
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MINUTES of the regular meeting held December 16, 2010. Board members present were Commissioners Small, Parsons and Getchman. Chief VanCamp, Assistant Chiefs Kessel, McBride and LeMay and Secretary Prince were also present. The meeting was called to order at 4:30 pm.

Public and Volunteer Comments: None

Minutes of Previous Meeting:

Secretary Prince presented the minutes of previous meetings dated November 29 and December 2, 2010. Commissioner Parsons moved to approve both sets of minutes as presented; Commissioner Getchman seconded the motion. The minutes were unanimously approved.

Approval of Warrants:

Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. As of December 16, 2010, after extensive review and discussion regarding the expenses, Commissioner Parsons moved to approve the warrants as provided. Commissioner Small seconded the motion. The Board unanimously approved payment of those warrants included in that list and further described as follows:

General Fund (6680)

Warrants 7280 through 7319 totaling \$48,535.30

Payroll Fund (6680)

Warrants 7271 through 7273 & DD1352 -DD1354 totaling \$4,227.61

Warrants 7274 through 7279 & DD1355 -DD1361 totaling \$37,920.81

Warrants 7320 through 7321 & DD1362 -DD1364 totaling \$4,50.57

A discussion took place on expenses and payments for the Holiday Dinner and Awards Program.

New Business:

- Management reviewed a proposed draft budget of expenses for 2011. Explanations were given for line-item increases and decreases from last year's budget. Further details were requested from the Board for specific line-item budgets. Once the budget has been approved, management was directed to provide an addendum for any future changes to the budget. Funding for the new North end fire station was briefly discussed. Management was requested to provide options for funding the new fire station in 2012. Chief VanCamp explained the cash balance and carryover funds and recommended we use these funds towards the expense of the new fire station.
- A recommendation was made to schedule a budget workshop in order to finalize the 2011 budget. This will be reviewed at the next "agenda planning session."

Executive Session None

The Board announced that the next regular meeting will be held on Thursday, January 6, 2011, beginning at 8:30 am and will be held at Station 8-1; Olympia There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 6:15 pm.

Heidi Prince as District Secretary for
Thurston County FPD 8

Richard Small as Chair for Thurston
County FPD 8 (pos. 1)

Ken F. Parsons, Sr., as Commissioner for
Thurston County FPD 8 (pos. 2)

Art Getchman as Commissioner for
Thurston County FPD 8 (pos.31)