



SOUTH BAY FIRE DEPARTMENT

THURSTON COUNTY FIRE PROTECTION

DISTRICT 8

3506 SHINCKE RD. NE OLYMPIA, WA 98506
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MINUTES of the regular meeting held January 6, 2011. Board members present were Commissioners Small, Parsons and Getchman. Chief VanCamp, Assistant Chiefs Kessel, McBride and LeMay and Secretary Prince were also present. The meeting was called to order at 8:30 am.

Public and Volunteer Comments: None

Minutes of Previous Meeting:

Secretary Prince presented the minutes of previous meetings dated December 7 and December 16 2010. Commissioner Parsons recommended a minor change to the December 7th minutes, then he moved to approve the minutes with the change; Commissioner Getchman seconded the motion. The minutes were unanimously approved. Commissioner Parsons moved to approve the minutes dated December 16th as presented; Commissioner Getchman seconded the motion. The minutes were unanimously approved.

Approval of Warrants:

Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. As of January 6, 2011, after extensive review and discussion regarding the expenses, Commissioner Parsons moved to approve the warrants as provided. Commissioner Getchman seconded the motion. The Board unanimously approved payment of those warrants included in that list and further described as follows:

General Fund (6680)

Warrants 7324 through 7356 totaling \$41,330.50

Payroll Fund (6680)

Warrants 7322 through 7323 & DD1365 -DD1367 totaling \$4,150.57

A discussion took place on improving the Holiday Dinner event for next year.

Chief's Report:

- Chief VanCamp presented the December monthly report. He reviewed the Actions Items list and suggestions for additions were made. A discussion followed that included: the roles and responsibilities of the Chair; Bond funding; and delivery of holiday gifts to the adopted families. A suggestion was made to provide more details in the future on the gift tags for clothing items.
- Assistant Chief Kessel gave a brief facilities update. He discussed the parking lot cave in and gutter issues at Station 8-1 and reported that the storm water application for the new fire station was approved. He requested approval to submit remaining application forms that will cost approximately \$11,000. No action was taken.
- A recommendation was made to have each Executive Manager expand on relevant issues within the Chief's Report.

Unfinished Business:

- Chief VanCamp requested approval for the IGA for FD7 –FD8 Auto Aid. Commissioner Parsons made a motion to approve the IGA Auto Aid agreement as presented; Commissioner Getchman seconded the motion. The document was unanimously approved then signed.
- Chief VanCamp presented a review and response to questions regarding the proposed 2011 budget. He explained that the budgeting process will be improved for 2012.
- Using a handout, Chief VanCamp discussed the North-end firestation project cost and funding estimates. A lengthy discussion ensued. Commissioner Parsons provided input and made recommendations. A request to include financial consideration for a new training center was discussed. Management was directed to provide further funding options for the firestation project that include training center project costs and a reduced GO bond amount.
- Management reviewed the proposed Operating Budget for 2011. Comments and questions were discussed. Following the review, Chief VanCamp requested approval of the Operating Budget. Commissioner Small made a motion to approve the budget as presented with the understanding that programs and expenses may be reviewed at a later date and changes could be made. Commissioner Getchman seconded the motion. Commissioner Parsons voted no. The operating budget was approved by majority two to one.
- The Capital Repairs and Replacement budget was not reviewed and was tabled for the next scheduled regular meeting.

New Business:

- Election of Chair for 2011 – Commissioner Parsons moved that the current Chair and Vice Chair for 2010, Commissioner Small and Commissioner Parsons respectively, continue as Chair and Vice Chair for 2011. Commissioner Getchman seconded the motion. The said motion was unanimously approved.
- The scheduled joint Board meeting with Fire District 7 was discussed at length. The agenda was reviewed. Commissioner Parsons communicated with our membership at the January 3rd Association meeting and updated them on the most recent activity.
- The Board discussed membership in the South Bay Firefighters' Association. Secretary Prince will provide them with Association dues forms.

Announcements:

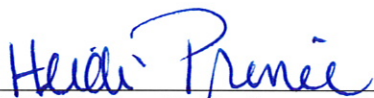
Secretary Prince announced the WFLA Legislative Day on February 2, 2011. Commissioner Getchman announced a Snure Seminar will be held on April 23, 2011. Secretary Prince will register those who want to attend these events.

Executive Session: *None*

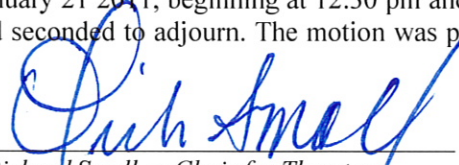
Commissioner Comments:

Commissioner Small discussed the agenda setting meeting process and expressed his confidence with the process and outcome.

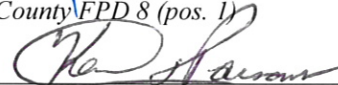
The Board announced that the next regular meeting will be held on Thursday, January 21 2011, beginning at 12:30 pm and will be held at Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 12:12 pm.



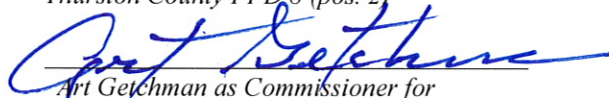
Heidi Prince as District Secretary for
Thurston County FPD 8



Richard Small as Chair for Thurston
County FPD 8 (pos. 1)



Ken F. Parsons, Sr., as Commissioner for
Thurston County FPD 8 (pos. 2)



Art Getchman as Commissioner for
Thurston County FPD 8 (pos.31)