



SOUTH BAY FIRE DEPARTMENT

THURSTON COUNTY FIRE PROTECTION DISTRICT 8

3506 SHINCKE RD. NE OLYMPIA, WA 98506
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MINUTES of the regular meeting held July 19, 2011. Board members present were Commissioners Small, Parsons and Getchman. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were also present. Assistant Chiefs McBride and Kessel were unable to attend. Guest David Every from URS was also in attendance. The meeting was called to order at 7:30 am.

Public and Volunteer Comments: None

Executive Session:

At 7:31 am the regular meeting adjourned to executive session. The purpose of the session was to discuss employee performance. Estimated time was two and one half hours. At 9:12 am the executive session concluded and the regular meeting convened.

Minutes of Previous Meeting:

Secretary Stumpf presented the minutes of the previous meetings dated June 23 and June 28, 2011. Commissioner Parsons noted that the June 23rd comments were incomplete. Corrections to the comments were made. Commissioner Getchman moved to approve the June 23rd minutes as presented with the corrections and the June 28th minutes as presented; Commissioner Parsons seconded the motion. The minutes were unanimously approved.

Approval of Warrants:

Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. As of July 19, 2011, after extensive review and discussion regarding the expenses, Commissioner Parsons moved to approve the warrants as provided. Commissioner Getchman seconded the motion; the Board unanimously approved payment of those warrants included in that list and further described as follows:

General Fund (6680)

Warrants 7923 through 7958 totaling \$12,882.77

Capital Fund (6681)

Warrant 7922 totaling \$503.02

Payroll Fund (6680)

Warrants 7920 through 7921 & DD1446 – DD1448 totaling \$4,311.78

Warrants 7852 through 7919 & DD1449 totaling \$37,326.51

A discussion ensued regarding qualifications for participation in the LEOFF retirement system and benefits for fire fighter interns.

North-end Firestation Project Update:

- Dave Every from URS presented information on the second assessment of District property located on 78th Street regarding wetlands concerns. The purpose of the assessment was to delineate any wetlands identified on neighboring property; rate the wetlands according to the Ecology Rating Form, and to determine if the new fire station project site is located within Critical Areas Buffer of the wetlands. The results of the assessment showed that the nearest wetland boundary to the District site is 300 feet; therefore the site is not located within the buffer of the wetland on the neighbor's property. The report further examined whether the fire station would affect the water input to the neighbor's wetland. Based on information from Sitts & Hill Engineers, the stormwater system designers, there will be no change in the water input to the wetland. The review of the wetlands delineation incident was discussed at length. Mr. Every also addressed specific requests from the Thurston County Resource Stewardship Department regarding the Special Use permit for the fire station project and proposed mitigation to ensure that neighborhood character and adjacent properties are not impacted. A lengthy discussion followed that included the Department's plan to include citizens in the development of the exterior design; outside lighting; noise abatement and landscaping of the building.
- Chief VanCamp recommended an open, public forum for citizens to attend and offer input based on three general options for the exterior appearance of the new north-end firestation to be designed by URS. The options would be presented using preliminary drawings and must be within our budget. The design forum was discussed at length.

Following the discussion, the Board directed Mr. Every to wait to respond to the County requests until the design forum had agreed on the mitigation solutions. Further, management was directed to create a noise abatement policy and to resolve the requests from the County regarding proposed mitigation and include timelines for completion.

- The letter from Sitts & Hill Engineers, Inc. was briefly discussed and clarified. The letter will be revised and resubmitted.
- Commissioner Parsons expressed his disagreement with the January deadline for interior design completion.
- Commissioner Parsons requested clarification of the 900 trips to and from the new north-end firestation, noted on the SEPA application. Ken Yeager responded that the figure was 30 trips and was misrepresented and should be less than ten. This will be clarified in the updated information for the county.
- District responses to recent, inaccurate information sent to constituents was discussed. Facts that address the comments will be prepared and available to answer community questions and concerns. A brief "sound bite" will also be created

Citizens' Outreach Strategy: Due to limited time, this topic was tabled for a future, Special Meeting to be held on Thursday, July 21, 2011 beginning at 2:00 pm.

Monthly Report: Due to limited time, this topic was removed from the agenda. Members will read the report and offer questions, if needed, at a later date.

Joint Operations with North Olympia Fire Department: The recent July 15th meeting with FD7 was briefly discussed. The two Boards did not agree on a complete joint venture whereby the two districts would be completely joined and operating under the direction of a six Commissioner Board. Our District will stay consistent with our intent and message.

Station 8-2 Concerns: Concerns regarding adequate facilities at Station 8-2 were discussed at length. Concerns include separate sleeping quarters and restroom accommodations; potential health & safety issues; compliance with occupancy regulations and risk. Chief VanCamp explained that we are in compliance with State laws and building codes. He explained the process for assigning responders to the station, acknowledging it is an interim measure only.

Announcements: None

Commissioner Comments:

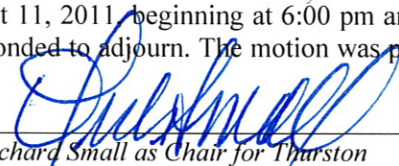
Commissioner Parsons requested the July 28th Board meeting be cancelled.

Adjourn:

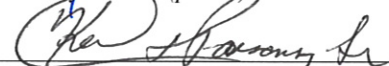
The Board announced that next regular meeting will be held on Thursday, August 11, 2011, beginning at 6:00 pm and will be held at Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 11:35 am.



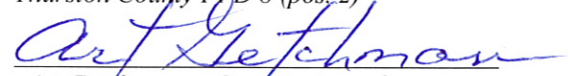
Heidi Stumpf as District Secretary for
Thurston County FPD 8



Richard Small as Chair for Thurston
County FPD 8 (pos. 1)



Ken F. Parsons, Sr., as Commissioner for
Thurston County FPD 8 (pos. 2)



Art Getchman as Commissioner for
Thurston County FPD 8 (pos.31)