



SOUTH BAY FIRE DEPARTMENT THURSTON COUNTY FIRE PROTECTION DISTRICT 8

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Joint Fire District #7 and #8 Workshop Notes for May 3, 2011

Workshop was called to order at 6:00 P. M. at Fire District #7 with the following individuals in attendance:
Commissioners;

William Harper, Dist. #7
Mike Berman, Dist. #7
Richard Gleckler, Dist. #7
Richard Small, Dist. #8
Ken Parsons, Dist. #8

Chiefs;

Brian Van Camp, Dist. #8
William Terhune, Dist. #7
Brent McBride, AC-Dist. #8

Others;

Richard Kistler, Facilitator
Ray Harry, District Secretary, Dist#7

Agenda items were reviewed and each of the Districts reviewed the notes from the March 29th joint district workshop. General discussion followed with the following items;

- Richard Kistler asked if he was still needed as a facilitator. The response was that he was valued, with background and knowledge, he has and continue to provide the group with the perspectives that they need.
- Discussion was held about the direction that the districts are moving. The consensus was that the goal was to determine the issues that could be beneficial in working together on. Two of the issues, in particular are Operations and Training.
 - Deliver the services needed by our respective communities.
 - Chiefs emphasized their goal as to make sure that what is done meets the needs of the joint commissioner group.
- Commissioner Parsons stated that the sooner that we make a real effort to join the two districts the easier it will be. Waiting for a longer period of time will make it more difficult.
- The thought was to continue with the process as started and focus on those items that we can do something about now.
- It was determined that the immediate goal was to educate the commissioners of both districts on the operations of each other's districts. All of this must be done to make sure that our constituents are served with the most efficient and consistent manner.

Chiefs made reports on their prospective of their operations;

- Ongoing response training in both Fire and EMS.
- Goal is to have all individuals certified through the respective certification agency.
- By working together are we making the operation better? Ultimately yes.
- Ultimately, we want to make ongoing skills maintenance training of personnel standardized and well documented.
- District #8 is in the final stage of developing an Officer Development Program for Captains and beginning work on a Battalion Chief program. This includes both initial training and on-going skills maintenance training. This will include leadership skills as well as management techniques. Expectations are when the

apparatus rolls up to the scene that there are trained personnel there to competently handle the situation.

- A common training officer and records system could be a benefit to our districts.
- Maybe a common shift leader could serve both districts, although, both boards agreed that each crew should have a supervisor.
- District #8 has started a process of sending firefighters to the FEST program at South Puget Sound Community College for classes and having them serve shift assignments in the district to develop additional hands on skills. When they finish the program they would serve an internship for a up to twenty-four months. The goal is to extend the time that individuals remain as district members.
- Both Districts are working on performance evaluation processes. District #7 does not have a job descriptions completed but District #8 does have them in place.

Commissioners requested that their Chiefs provide an overview of their process for meeting some of the criteria mentioned above

- These will be emailed to all commissioners
- Chief Van Camp will send the 11 areas to be addressed to all.

The Workshop was adjourned at 8:00 P. M.

Recorded by Ray Harry, District Secretary for Fire District #7



Art Getchman as Chair for
Thurston County FPD 8 (pos. 3)



Ken F. Parsons, Sr., as Commissioner for
Thurston County FPD 8 (pos. 2)



Richard Small as Commissioner
for Thurston County FPD 8 (pos. 1)