

# Thurston County Fire Protection District 8 DISTRICT POLICY



<b>POLICY TITLE:</b>	Resident Responder Program
<b>POLICY NUMBER:</b>	3-50-PO-00
<b>REVISION:</b>	1
<b>DATE ISSUED/REVISED:</b>	<b>DRAFT</b>
<b>BOARD APPROVAL SIGNATURE:</b>	

As an adjunct to its core incident readiness and response (IR&R) force, the District has authorized a Resident Responder Program (“Program”). The Program may be implemented where and when indicated as needed by the Fire Chief to provide an increased level of service to support achievement of District Target Levels of Service to the community. The duration, location, staffing, logistics, capital facilities and other details of the Program shall be determined by the operational and funding needs at the time and attendant approvals by the Fire Chief and Board.

**1. Program Responsibilities:** The Fire Chief shall designate a Program Coordinator who shall ensure that the provisions of this Policy and the Resident Agreement are complied with by the Residents. All Residents shall be required to comply with all provisions of this Policy and the Resident Agreement. Each individual Resident shall be assigned a Supervisor, aligned with their general on-duty shift assignment.

**2. Residents:** Any eligible District member who wishes to participate in the Program shall complete an application and submit it to the Program Manager. If selected, the member shall sign a Resident Agreement.

**Deleted:** Residents shall be required to provide a refundable damage deposit to the District upon acceptance into the Program.

Resident responders shall be designated as volunteers and shall maintain all mandatory training and membership requirements as directed by applicable District Policy. All Residents shall have and maintain currency with the requirements contained in the *District Position Description of Volunteer Firefighter-EMT (Driver-Operator)* and specific certification<sup>1</sup> as a Driver-Operator on District apparatus assigned to the firestation(s) associated with the Program.

Residents shall attend a minimum of forty-eight (48) hours of duty each month in consideration of the accommodations provided, as well as the regularly scheduled hours of on-duty shifts for volunteer IR&R members. The Resident will also be expected to respond to emergencies when in quarters and not on duty as appropriate (e.g. staff call-backs, near-by incidents, large scale incidents, etc.).

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**Deleted:** non-compensated

**Deleted:** to compensate the District for

**Deleted:** and, an additional ninety-six (96)

**Deleted:** compensated in accordance with District policy

The general rules and duties for Residents shall be identified in the Resident Agreement.

**3. Program Coordinator:** shall ensure all provisions of the Resident Agreement are executed on behalf of the Fire Chief, by:

<sup>1</sup> As identified in *District Policy 2-61 “Driving & Riding District Apparatus”*.

- Reviewing applications for Resident and make recommendations to the Fire Chief for award of Resident Agreement;
- Providing orientation to new Residents on the Program;
- Ensuring that District owned or controlled property is adequately maintained and cared for under the provisions of the Resident Agreement;
- Reporting of violations of Resident Agreement terms and conditions to the Resident, and if need be, the Resident's Supervisor, to facilitate correction;
- Coordinate any requests from Residents for repairs or replacement of facilities and equipment items as needed; and
- Upon termination of a Resident Agreement, inspect the District owned or controlled property to ensure it is left in sound condition, and authorizing return of the damage deposit to the departing Resident.

**4. Resident's Supervisor:** A supervisor of record will be assigned to each Resident based upon the primary operational assignment of that Resident. The Resident's Supervisor shall work with the Program Coordinator to enforce the terms of the Resident Agreement and District Policy.

**5. Leave of Absence:** Residents may, after one year of compliance with the terms of the Resident Agreement, be eligible for up to one (1) sixty (60) days of leave of absence as defined in *District Policy 3-09 "Leave of Absence"* without penalty to agreement terms. This provision is for accommodating Resident personal and professional conflicts with District and Program responsibilities.