



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
December 12, 2023**

MINUTES of the regular Board meeting held December 12, 2023, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Long, Harper, Bivens and Zvirzdys as well as Chief VanCamp and Assistant Chief LeMay were in attendance. Secretary Stumpf was unable to attend. Retired Commissioner Richard Gleckler was also in attendance. The meeting was called to order at 5:30 pm.

**Public Comments:** Richard Gleckler shared comments of appreciation and congratulations to Commissioner Milt Harper on his retirement as a long-standing Commissioner for both the South Bay Fire Department District 8 and the North Olympia Fire District 7. He wishes him well with his future endeavors.

**Chief's Report:** Using a handout, Chief VanCamp reviewed the November Monthly Report. Questions were asked for clarity. Chief LeMay shared the status of our new volunteers.

**Draft 2024 Expense Budget:** Using handouts, Chief VanCamp briefly reviewed the draft detailed expense budget for 2024 and requested Board approval. A discussion ensued that included several questions for clarity. Commissioner Harper shared his concerns regarding increases in the retirement expenses and recommended changes be highlighted in our budget document. Following the discussion, Commissioner Zvirzdys moved to approve the budget as presented. Commissioner Bivens seconded the motion. The motion passed with four votes; Commissioner Harper abstained.

**Secretary Report:**

**Minutes of Previous Meeting** – Assistant Chief LeMay (*on behalf of Secretary Stumpf*), presented the minutes of the regular meeting dated November 14 for approval. Commissioner Zvirzdys moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants** - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review, and with questions asked for clarity, Commissioner Long moved to approve all warrants as presented. Commissioner Zvirzdys seconded the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<b>General Fund (6680)</b>	Warrants 21462-21472	totaling \$8,792.27
	Warrants 21481-21487	totaling \$17,006.57
	Warrants 21488-21502	totaling \$20,212.32
<b>Payroll Fund (6680)</b>	Warrants 21473-21480, EFT12-27a-z	totaling \$254,158.97
	Warrants EFT11-28a-u	totaling \$162,700.17
	Warrants 21503-21510, EFT12-27a-z	totaling \$261,627.55

**Announcements:**

Assistant Chief LeMay (*on behalf of Secretary Stumpf*), share the following:

- The District is hosting a “Santa Run” community event on December 14 and a “Santa Visit” at South Bay Station 8-1 on December 15.
- The Fire/EMT Academy graduation takes place on December 18<sup>th</sup> at the South Puget Sound Community College. Four of our members will be graduating from the EMT class, Noah Campbell, Rhomel Delos Santos, Sean Frymire and Ryan Holsather.
- There will be a swearing-in ceremony on December 27<sup>th</sup> for newly elected officials.
- Save the date for the annual Awards Banquet to be held on February 3, 2024.

**Commissioner Comments:**

- Commissioners thanked Commissioner Milt Harper for his leadership and District support, many years of service and for his hard work with the transitions through the merger. Chief VanCamp added further comments thanking him for all his assistance with drafting the Strategic Master Plan and his meaningful input and guidance. Commissioner Harper will be formally recognized at the Awards Banquet February 3, 2024.

**Review and Follow-Up:**

- Commissioner Bivens will be attending the Legislative Day.
- Chief VanCamp will follow-up on the 2024 Budget.

**Executive Session:** (As per RCW 42.30.110 (OPMA)) At 6:20 pm, the regular meeting adjourned and began an executive session. The purpose of the meeting was for an employee performance review. The estimated time was twenty minutes. The session concluded at 6:40 pm and the regular meeting reconvened. No action was taken.

**Adjourn:** The Board announced that the next regular meeting is scheduled for January 9, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, a motion was made and seconded to adjourn. The motion passed, and the meeting adjourned at 6:41 pm.

**ATTEST:**



Douglas Kilpatrick, as Chair for TCFPD 8

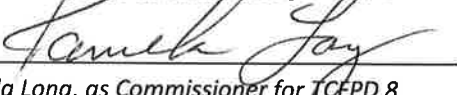


Daniel Bivens as Commissioner for TCFPD 8



Gloria Zvirzdys, as Commissioner for TCFPD 8

William Harper, as Commissioner for TCFPD 8



Pamela Long, as Commissioner for TCFPD 8



Heidi Stumpf, District Secretary for TCFPD