



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
March 14, 2023**

MINUTES of the regular Board meeting held March 14, 2023, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Harper, Bivens and Long as well as Assistant Chief LeMay and Secretary Stumpf were in attendance. Commissioner Zvirzdys and Lieutenant Chiatovich participated remotely. Drew Bonser and a member of the public were also in attendance. Chief VanCamp was unable to attend. The meeting was called to order at 5:30 pm.

Public Comments: Community member Pat Hart introduced himself and shared his interest in getting to know the district as well as supporting his local fire department.

Chief's Report: Using a handout, Assistant Chief LeMay presented the February 2023 Monthly Report. There was a brief discussion on the delay of the South Bay Station 8-1 septic project. Lieutenant Chiatovich answered questions. A request was made to provide the Board with a copy of the original quote and updates on the status of the project.

Using a Platoon Chart handout, Assistant Chief LeMay provided a staffing update. He explained that we currently have four recruits in place to go through orientation. Questions were asked for clarity.

Community Outreach Team (COT) Update: Chair of the COT, Drew Bonser, provided a progress update. He shared that the COT is working on a specific, time-line schedule for front-loading social media posts that will include regular district activities as well as notices on the public meeting and levy restoration facts.

Resolution 23-03 Surplus of Bunker Gear: Using a handout, Lieutenant Chiatovich requested approval of Resolution 23-03 to surplus expired bunker gear. Following a brief discussion, Commissioner Long moved to approve the resolution as presented. Commissioner Bivens seconded the motion. The Board unanimously approved Resolution 23-03.

Cardio Equipment: Using a handout, Lieutenant Chiatovich requested approval to purchase new cardio equipment. Questions were asked for clarity, including compliance concerns. Following a brief discussion, Commissioner Zvirzdys moved to approve the purchase as presented. Commissioner Long seconded the motion. The Board unanimously said motion to purchase new cardio equipment.

Memorandum of Understanding: Using a handout, Assistant Chief LeMay requested approval for the Memorandum of Understanding 2023-02 between the district and IAFF 2903. He explained that the purpose was to clarify the new provisions of the Collective Bargaining Agreement regarding business function program pay. Following a brief discussion for clarity, Commissioner Harper moved to approve the request as presented; Commissioner Bivens seconded the motion. The Board unanimously approved said motion.

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated February 14, 2023 for approval. Following a brief discussion, Commissioner Bivens moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review and discussion regarding the expenses, including communication charges, Commissioner Long moved to approve all warrants as presented. Commissioner Zvirzdys second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 20777-20784	totaling \$9,006.69
	Warrants 20786-20799	totaling \$24,054.89
	Warrants 20810-20828	totaling \$26,656.62
	Warrants 20830-20844	totaling \$23,603.88
	Warrants 20846-20854	totaling \$25,803.87
<u>Payroll Fund (6680)</u>	Warrants 20801-20809 & EFT2-27a-z	totaling \$294,161.66
<u>CR&R Fund (6681)</u>	Warrants 20785,20800,20829 & 20845	totaling \$73,916.14

Announcements: Secretary Stumpf gave a reminder of the March 30th public meeting.

Commissioners' Comments:

- Commissioner Zvirzdys made suggestions for the public meeting. She also thanked members of "A" Platoon, who successfully participated in the annual firefighter Stair climb.
- Commissioner Bivens commented on his attendance at the recent Legislative Day. He also asked for permission to attend Snure seminars.
- Commissioner Kilpatrick gave a reminder that the April Board meeting will be held at the North Olympia Station 8-3. He also provided a reminder that the annual Public Discloser report is due on April 15th.
- Commissioner Harper thanked Chiefs VanCamp and LeMay for their attendance at a recent Boston Harbor HOA meeting. He also shared that he will not be re-running for his Board position at the end of the year.

Review and follow-up:

- Project status and original quotes for septic project to be sent to the Board.
- The Board will be kept informed on the status of the public meeting.

Adjourn: The Board announced that the next regular meeting is scheduled for April 11, 2023, beginning at 5:30 pm and held at the North Olympia Station 8-3. There being no further business, a motion was made and seconded to adjourn. The motion passed, and the meeting adjourned at 6:18 pm.

ATTEST:

Douglas Kilpatrick, as Chair for TCFPD 8

Daniel Bivens as Commissioner for TCFPD 8

Gloria Zvirzdys, as Commissioner for TCFPD 8

William Harper, as Commissioner for TCFPD 8

Pamela Long, as Commissioner for TCFPD 8

Heidi Stumpf, District Secretary for TCFPD