

DISTRICT MONTHLY REPORT: MARCH 2017

ADMINISTRATIVE:

- 1) At their regular meeting held on March 14th, the Board approved updates to the District Revolving Fund Account with US Bank, clarifying signatories that have not been updated for some time.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Two firestation strategic concept used in planning (#59)
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> ▪ 2017 Capital Plan to include a) old firestation roof, and b) painting & finishing exterior old firestation & shop ▪ Phase II of project completed ▪ Phase III scope to be determined
48	Community Risk Assessment Project	Ongoing	On Hold	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Thurston County CEMP Natural Hazard Mitigation Project ▪ Medic One BLS strategic study (2015-2016)
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Contacted by sub-contractor md7 (for Verizon Wireless), updating application to county ▪ Full re-conveyance for property processed, District ownership verified ▪ Draft agreement status to be determined (from last version provided in 2014)
53	Organizational performance management	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Fire Chief 2017 Performance Goal 4 ▪ Pilot performance evaluation process for 2017 with all District members (Policy 3-30) ▪ Draft Personal Development Plan (PDP) process developed for expectations and evaluations
55	Consideration of apparatus sizing	?	?	<u>Kessel:</u> <ul style="list-style-type: none"> ▪ CR&R scheduled replacement of next pumper in 2018 ▪ Inclusion in overall strategic planning update
59	IR&R Staffing Planning	11 Apr	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Workshop sessions completed, follow-up recommendations being developed by VanCamp for Board

PLANNING SERVICES:

- 1) At their regular meeting held on March 14th, the Board approved amendments to District Policy 3-04 "Salaries & Benefits" and Policy 3-12 "Annual & Sick Leave" incorporating several updates and "house-keeping" items.
- 2) Chief VanCamp represented the Washington Fire Chiefs Association at the regular Washington State Leadership Forum meeting on March 21st where the primary topic was the changing leadership at the State Fire Marshal's Office.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) Chief VanCamp met with newly elected County Commissioner Hutchings on March 1st when he provided a brief introduction on behalf of the District and spoke on a few key issues.
- 2) The Citizens' Advisory Team ("CAT") met on March 9th with the guest speaker Scott Davis from the Thurston County Roads Department, who spoke about mitigation of road hazards.
- 3) The annual Crab Feed was held on March 11th hosted by the South Bay Firefighters' Association and supported by a host of members and their family

members. It was reported that the over 750 patrons enjoyed the meal of crab and spaghetti, coleslaw and other fixings. While it rained outside, the spirits inside were very warm and dry! Thanks to everyone who helped make this another successful celebration of community spirit!

- 4) On March 12th, our South Bay Team was well represented again at the Columbia Center Stair-Climb event to benefit leukemia treatment research.
- 5) The Holly Hills Homeowners Association met at the South Bay Firestation on March 14th.
- 6) Chief VanCamp and Thurston County Sheriff Lieutenant Paul Counts attended the Foxhall Community Watch meeting and provided a presentation on homeowner security and safety. The meeting was held on March 15th at the South Bay Elementary School.

EMERGENCY RESPONSE: Total of 241 calls to date; 233 for 2008-16 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

- 1) Type of responses for the month of March:

	Fire	ALS	BLS	Pub Svc	False	Total
2017 In FD8	4	28	32	3	2	69
2017 Total	7	31	39	2	4	83
2016 (Total)	6	55	(Tot EMS)	11	3	75
Average ^{NOTE 1}	6	56	(Tot EMS)	6	2	70

- 2) Average number of responders-per-incident for March:

	Total	Daytime	Night	Weekend
2017	3.8	3.3	4.1	4.5
2016	4.0	3.1	4.7	4.8
FD7 ^{NOTE 2}	3.7	3.0	4.1	4.4
FD8 ^{NOTE 3}	4.2	3.2	5.4	4.8

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	30	26	87%	1	1	100%
Station 8-2/8-6	13	4	31%	2	1	50%
Station 8-3	15	9	60%	1	1	100%

Average	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Avg 2017 To Date	57.3	38.3	67%	2.0	1.3	67%
Avg 2016	56.8	34.3	60%	2.8	2.6	92%
Avg 08-16 ^{NOTE 4}	50.8	32.8	65%	3.7	2.5	69%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, for March 2008-2016 (average)

NOTE 2: Average for pre-merger FD7, for March 2008-2016

NOTE 3: Average for pre-merger FD8, for March 2008-2016

NOTE 4: Combination of pre-merger FD7 and FD8, average for 2008-2016

4) Delayed responses for the month of March:

FD8	Date	Sta	Time	R/T	Incident Type	Comments
097	1 Feb 17	86B	09:48	13.06	ALS Syncope	Travel time from Sta 8-1
104	4 Feb 17	84A	17:24	13.13	ALS Back Pain	E-312 from Sta 8-1, covering for FD8 for banquet
107	5 Feb 17	83A	19:46	12.54	BLS Medical Alarm	Travel time from Sta 8-1, Sta 8-3 not staffed
123	11 Feb 17	84A	07:51	12.37	BLS MVA	Travel time from Sta 8-1, Sta 8-3 not staffed
132	13 Feb 17	82A	22:36	15.04	ALS Heart Prob	Travel time from Sta 8-1
133	14 Feb 17	82A	23:05	23.30	ALS Rapid Heart Rate	Secondary call, FD8 on-scene time not recorded
135	14 Feb 17	86A	12:42	11.00	BLS Extreme Weakness	Travel time from Sta 8-1
137	14 Feb 17	82A	19:44	21.00	BLSY Fall	Travel time from Sta 8-1 & prev incident commit
140	16 Feb 17	83A	09:54	11.46	BLS CVA	Travel time from Sta 8-1, Sta 8-3 not staffed
146	20 Feb 17	84A	05:35	12.33	BLS Fall	Travel time from Sta 8-1, Sta 8-3 not staffed
149	20 Feb 17	84A	18:24	16.08	BLS Fall	Travel time from Sta 8-1, Sta 8-3 not staffed
159	26 Feb 17	84A	17:41	11.19	ALS Chest Pain	Travel time from Sta 8-1, Sta 8-3 not staffed
161	28 Feb 17	81F	23:44	12.16	BLS Abdom Pain	Difficulty in finding address (training)

IR&R STAFFING: Staffing levels for March:

Staffing Targets by Position:		Station 8-1	Station 8-3	Note
Day-shift	Assistant Chief (as BC) (Career):	100%		A
	Firefighter/Lieutenant (Career): 2	100%	83%	
	Station Staffed:	100%	83%	
Night & Weekends	Battalion Chief (Volunteer):	100%		B
	Company Officer (Volunteer):	62%	23%	
	Engine Driver-Operator (Volunteer):	100%	28%	C
	Fire Personnel (Volunteer): 3	100%	28%	D
	EMS Personnel (Volunteer): 2	100%	31%	D
	Station Staffed:	100%	31%	E

Notes:

- A) Includes weekday holidays when BC not staffed;
- B) Includes BC assigned to Engine 81, with or without Company Officer;
- C) Driver-Operator assigned may be Company Officer or other position;
- D) May be cross-trained/certified staff (e.g. Firefighter-EMT); and
- E) Includes minimum target staffing of Aid Unit 83 only.

Volunteer Staffing Levels: for the month of March:

Position	Feb	Mar	Comments
Battalion Chief	6	6	Incl AC Kilpatrick; "in-training" LaDue and Clemens
Company Officer (incl "Acting")	8	8	
Firefighter-EMT	18 (2)	18 (2)	(Awaiting State Cert)
Firefighter	13	13	
EMT	7 (4)	7 (4)	(Awaiting State Cert)
In-training: Firefighter	7	6	New members
In-training: Firefighter (existing)	2	2	Currently FD8 EMTs
In-training: EMT	6	5	New members
In-training: EMT (existing)	2	2	Currently FD8 FFs
Member Leave-of-Absence		3	Brown, Mulder & Leunsman
Leave Service, Resignation		2	O'Bryan, Parker

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month:
 - Quarterly skills required:
 - Annual N-95 Fit Testing
 - Annual Respiratory Protection Training
 - Annual SCBA Fit Testing
 - Heat Related Illness Training, Members & Supervisors
 - PPE Decontamination & Inspections
 - Live-fire Training at Mark Noble RTC
 - Standard evolution: initial attack
 - SCBA-donning quarterly
 - Two-hour drive time (Driver/Operators)
 - Medic-One OTEP:
 - Infectious Disease Exposure Control
 - Altered Mental States
 - High Performance Trauma Management
 - Mental Health for Providers
 - Stroke
- 2) Secretary Stumpf attended web-site development training at the SPSCC on March 20-21.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) The IR&R Integrated Decision Making Team (IDTM) quarterly meeting was held on March 16th; Chiefs VanCamp, McBride, Kilpatrick, Byers and LeMay discussed key personnel and readiness issues.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. (No report)
- 2) Facilities:
 - a. (No report)

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 17	\$ 1,263,199		\$ 1,356,898		\$ 1,041,410		\$ 1,244,065	
Current Month	\$ 799,126	1	\$ 1,359,133	1	\$ 1,043,201	1	\$ 1,216,378	1
Est. End 31 Dec17	\$ 1,394,472	2,4	\$ 1,469,593	2,4	\$ 1,053,300	2	\$ 1,190,500	2

Notes:

- 1: As of 1 April 2017.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.23 %
 TCIP Pool: 0.82 %.
- 4: Includes transfer of \$254,100 from Fund 6680 to Fund 6681 (November 2017).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
163	5425	1 Mar 17	81E	H20	3604 Eagle Dr NE	21:53	5.27	ALS Dizziness	2	8
164	5427	1 Mar 17	82A	E19	7402 Granite Ln NE	22:18	9.29	BLS Abdom Pain	3	8
165	5464	2 Mar 17	86A	E20	6615 Puget Beach Rd NE	11:32	8.39	BLS Weakness	3	
166	5499	2 Mar 17	81A	I17	3506 Shincke Rd NE	16:56	0.00	ALS Chest Pain	4	
167	5510	2 Mar 17	307	J16	2503 Simon Ln NE	18:43	5.16	ALS Weakness	4	9
168		3 Mar 17	83A	G16	5030 Boston Harbor Rd NE	10:15	2.38	Chimney Fire	6	
169	5732	5 Mar 17	82A	F18	6049 Swayne Rd NE	10:15	6.03	BLS Trauma	5	3
170	5774	5 Mar 17	82B	E20	6421 75th Ave NE	17:16	9.29	ALS Seizure	6	3
171	5780	5 Mar 17	81F	G19	4843 Johnson Point Rd NE	19:00	5.03	ALS Seizure	6	3
172	5785	5 Mar 17	81A	I17	3003 South Bay Rd NE	19:56	2.33	ALS Rapid Heart Rate	5	3
173	5869	6 Mar 17	83A	I15	416 35th Ave NE	14:04	5.29	ALS Respiratory Dx	2	
174	5875	6 Mar 17	82A	D19	8501 Baird Rd NE	15:29	10.51	BLS Fall	3	
175		6 Mar 17	81H	I18	3400 Sleater Kinney Rd NE	17:45	5.15	Burn Ban Violation	3	
176	5916	7 Mar 17	307	J17	2725 26th Ave NE	05:50	5.37	BLS Unk Med Prob	4	4
177		7 Mar 17	81J	J16	26th @ Friendly Grove Rd NE	16:25	5.34	Smoke Investigation	3	
178	5965	7 Mar 17	83A	G16	2308 46th Ave NE	17:00	4.13	ALS Chest Pain	2	
179	5969	7 Mar 17	81E	H20	3619 Owl Ln NE	17:58	6.01	ALS Stroke	3	
180	5971	7 Mar 17	81E	I20	7029 Tolmie Ct NE	18:26	7.00	BLS Fall	3	5
181	5980	7 Mar 17	307	J17	2618 19th Ct NE	22:21	5.52	BLS Abdom Pain	4	5
182	6000	8 Mar 17	81C	I16	3137 Friendly Grove Rd NE	05:40	6.55	ALS Breathing Prob	4	5
183	6002	8 Mar 17	83A	H16	1800 36th Ave NE	08:04	5.22	ALS Abdom Pain	2	
184	6042	8 Mar 17	86B	G20	6718 Prairie Ridge Dr NE	16:18	10.18	ALS Chest Pain	3	
185	6070	8 Mar 17	86A	F20	5718 Puget Beach Rd NE	20:42	10.25	BLS Breathing Prob	5	6
186	6090	9 Mar 17	82A	C19	8812 Buttonwood Ln NE	07:25	N/A	ALS Chest Pain	3	
187	6125	9 Mar 17	81E	H20	6447 Hawks Prairie Rd NE	14:05	7.23	ALS CVA	3	
188	0138	9 Mar 17	81H	I19	2847 Jorgenson Rd NE	16:25	6.03	ALS Fall	4	
189	6172	10 Mar 17	83A	G15	4805 Cushman Rd NE #39	01:47	9.56	BLS Fall	2	7
190	6275	11 Mar 17	83A	G16	2308 46th Ave NE	08:28	7.02	ALS Breathing Prob	5	9
191		11 Mar 17	81A	I17	3111 South Bay Rd NE	22:41	3.54	Electrical Fire	6	9
192	6328	11 Mar 17	83A	G15	4805 Cushman Rd NE #51	23:01	11.05	BLSY Lift Assist	2	9
193	6374	12 Mar 17	307	J17	2725 12th Ave NE	13:49	7.41	BLS Fall	5	1
194	6377	12 Mar 17	81A	G18	4928 Shincke Rd NE	14:22	4.01	BLS Unk Med Prob	5	1
195	6412	12 Mar 17	83D	I15	3305 Gull Harbor Rd NE	20:17	5.33	BLS Choking	3	1
196	6426	12 Mar 17	81F	G19	5316 Johnson Point Rd NE	23:34	10.24	BLS Fall	5	1
197	6455	13 Mar 17	81B	G17	5547 Lemon Rd NE	10:40	5.44	ALS Breathing Prob	3	
198	6491	13 Mar 17	81E	I20	3115 Bonanza Dr NE	17:49	6.34	ALS Poss CVA	3	
199	6497	13 Mar 17	81E	I20	6049 Tolmie Dr NE	19:14	8.11	ALS Breathing Prob	4	2
200	6507	13 Mar 17	326	L23	Pacific @ Old Pacific Hwy SE	22:03	1.26	Structure Fire (MA)	4	2
201	6579	14 Mar 17	307	K17	334 Devoe St NE #3	17:04	5.34	BLS Sick Person	4	
202	6587	14 Mar 17	81F	H19	Hawks Prairie @ Johnson Point Rd NE	18:16	5.28	BLS MVA	7	3
203	6611	15 Mar 17	81F	G19	4922 Puget Rd NE	02:23	14.02	ALS Chest Pain	5	3
204		15 Mar 17	82A	C19	4716 92nd Ave NE	08:59	8.34	Structure Fire (MA)	8	
205	6634	15 Mar 17	307	J17	South Bay @ 18th Ave NE	12:07	3.52	BLS MVA	4	
206		16 Mar 17	319	H20	7214 Hayworth Ave NE	10:58	7.06	CO Alarm	4	
207	6732	16 Mar 17	318	H22	4406 Caddy Ln NE	13:15	3.41	Structure Fire (MA)	3	
208	6770	16 Mar 17	83A	G15	4805 Cushman Rd NE #51	17:28	3.27	BLSY Medical Alarm	2	
209		16 Mar 17	86C	F19	Puget @ 61st Ave NE	20:21	5.42	BLS MVA	4	5
210	6816	17 Mar 17	83A	G16	5110 Boston Harbor Rd NE	08:23	1.28	BLSY Patient Assist	2	
211	6819	17 Mar 17	83A	G15	4806 Cushman Rd NE #141	08:48	3.06	ALS Rapid Heart Rate	2	
212	6833	17 Mar 17	83A	H15	3838 Boston Harbor Rd NE	10:35	4.23	BLS Medical Alarm	3	
213	6880	17 Mar 17	81F	G19	4948 Johnson Point Rd NE	21:38	5.37	BLS Back Pain	5	6

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
214	6913	18 Mar 17	81D	I17	2603 Lilly Rd NE	09:57	4.24	ALS SoB	5	7
215					<i>Dispatcher Error</i>					
216	6924	18 Mar 17	81J	I15	2620 Gull Harbor Rd NE	11:50	5.32	ALS Fall	6	7
217	6968	18 Mar 17	85A	E17	7048 Libby Rd NE	20:46	8.05	ALS Dizziness	5	7
218	7008	19 Mar 17	81F	I19	3348 Hollywood Dr NE	10:25	6.33	BLS Fall	4	8
219	7028	19 Mar 17	81C	H16	3825 Libby Rd NE	14:16	4.20	BLS Medical Alarm	3	8
220	7050	19 Mar 17	86B	F21	56th @ Hill St NE	17:35	6.41	ALS MVA	4	8
221	7109	20 Mar 17	307	J16	Edison @ 12th Ave NE	12:13	8.02	ALS Sick Person	2	
222	7147	20 Mar 17	81A	I17	3210 South Bay Rd NE	20:02	2.46	ALS Chest Pain	5	9
223	7239	21 Mar 17	81D	I17	2932 26th Ave NE #1	22:01	5.02	BLS Allergic Reaction	5	1
224	7284	22 Mar 17	81A	I16	3127 Libby Rd NE	10:57	3.39	BLS Back Pain	2	
225	7332	22 Mar 17	307	J17	2725 12th Ave NE	20:29	6.20	BLS Fall	4	2
226	7360	23 Mar 17	83A	G15	5135 Indian Rd NE	08:47	9.12	BLS Dizziness	3	
227		23 Mar 17	81H	I18	4439 31st Ave NE	10:38	5.00	Fire Alarm Activation	4	
228	7385	23 Mar 17	82A	E18	7012 Kellogg Dr NE	12:34	8.11	BLS Fall	3	
229	7431	24 Mar 17	307	K17	605 Devoe St NE #FLRBSMT	23:59	7.23	BLS Abdom Pain	7	3
230	7470	24 Mar 17	307	J16	2206 20th Ave NE	14:20	6.30	ALS Stroke	4	
231	7491	24 Mar 17	85A	C17	3000 Fishtrap Lp NE	21:06	10.02	BLS Dizziness	3	4
232	7554	25 Mar 17	82B	E20	7219 Marvin Rd NE	13:31	13.02	BLS Infection	4	5
233	7644	26 Mar 17	303	L25	2441 Bakwon Dr SE	16:14	10.26	Structure Fire (MA)	2	6
234		27 Mar 17	82A	C19	8940 Baird Rd NE	08:20	10.34	Structure Fire	6	
235	7699	27 Mar 17	81A	I17	3210 South Bay Rd NE	08:59	11.22	BLS Weakness	3	
236		27 Mar 17	81A	H17	4209 Shincke Rd NE	14:56	4.16	BLS Medical Alarm	3	
237		27 Mar 17	86B	F21	8210 61st Ave NE	15:29	14.48	Service Call	3	
238	7752	28 Mar 17	83A	G15	4805 Cushman Rd NE #51	00:36	10.51	BLSY Patient Assist	3	7
239	7775	28 Mar 17	81H	F18	5722 Sleater Kinney Rd NE	09:05	7.31	ALS Defib Firing	3	
240	7901	29 Mar 17	81A	I17	3506 Shincke Rd NE	18:59	0.00	ALS Heart Prob	1	9
241	7979	30 Mar 17	86B	G20	6645 Prairie Ridge Dr NE	14:23	7.41	BLS& Patient Assist	4	
242	8001	30 Mar 17	82B	E20	7045 Marvin Rd NE	18:27	8.45	BLS Knee Injury	5	1
243	8018	30 Mar 17	81A	F17	Lemon @ Woodard Bay Rd NE	21:23	N/A	BLS MVA	4	1
244	8018	30 Mar 17	81A	F17	Lemon @ Woodard Bay Rd NE	21:41	3.28	BLS MVA	5	1
245		30 Mar 17	82B	D20	8322 Walnut Rd NE	23:42	11.29	Fire Alarm Activation	5	1
246	8097	31 Mar 17	81A	I17	3031 36th Ave NE	19:33	4.46	ALS Breathing Prob	4	2

2017 BUDGET VS ACTUAL, CASH BALANCE

