



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
January 9, 2018**

MINUTES of the regular Board meeting held January 9, 2018 at the South Bay Station 8-1. Commissioners Harper, Engle, Zvirzdys, Gleckler and Berman were in attendance. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf as well as several public guests also attended the meeting. The meeting was called to order at 5:30 pm.

**2018 Board of Commissioners:** Commissioner Harper welcomed our newest Board member, Gloria Zvirzdys. Secretary Stumpf had Commissioner Harper renew his position by taking the oath of office. Commissioner Gleckler nominated Commissioner Engle as Board Chair. Commissioner Zvirzdys seconded the motion. The Board unanimously approved Commissioner Engle as Board Chair. Commissioner Berman nominated Commissioner Gleckler as Vice Chair. Commissioner Harper seconded the motion. The Board unanimously approved Commissioner Gleckler as Vice Chair. Commissioner Gleckler nominated Commissioner Harper as Citizens' Advisory Representative. Commissioner Engle seconded the motion. The Board unanimously approved Commissioner Harper as Citizens' Advisory Representative. Commissioner Engle nominated Commissioner Gleckler as the Labor Relations Representative. Commissioner Berman seconded the motion. The Board unanimously approved Commissioner Gleckler as the Labor Relations Representative.

**Public Comments:** Camille Pederson expressed her concern that the Citizens' Advisory Reports from 2010 and 2012 were posted on the web site as part of the supporting documents for the 2018 Master Planning process. She shared her opinion that they were created prior to the merger, that much of the documents do not apply and that the relationship between the District and the public has changed significantly since then. Commissioner Harper responded that there was no intention to upset her. He pointed out that parts of the reports are useful in that they contain citizen's questions and concerns and they offer a historical perspective for Board members who were not involved at that time. Further, he feels the Board is open-minded and will consider all options.

Jenna Shapotis expressed her concern for issues related to fire-load reduction in the Boston Harbor area and shared comments promoting Biochar. She wants to raise public awareness and suggested the District consider posting prevention tips and Biochar information on their website. Further, she expressed her opposition to any new cell towers on Libby Road.

Bill Pederson added comments of public awareness of root rot.

**Chief's Report:** Chief VanCamp reviewed the December Monthly Report that included year end statistics. He discussed the District's participation in the Amtrak derailment incident, noting that it was the largest mass critical incident we've participated in. Responders to the incident are being monitored for their mental health. He commented that response times for 2017 were slightly shorter. Questions were asked for clarity that included: staffing at the North Olympia Station 8-3; the accident with Engine 8-1 and estimated repair costs (the driving policy and procedures are being reviewed as well as the accident in general); inaccurate response times due to dispatch errors and details were asked about "mentors" for new recruits. Chief LeMay responded and explained the mentorship program. Chief VanCamp also explained that the staffing plan is in process and PDP's are being done. They are still waiting on the labor union before hiring of new Firefighters will take place. Questions were asked for clarity.

**Policy 3-40 Tuition Reimbursement:** Using a handout Chief VanCamp reviewed draft Policy 3-40 Tuition Reimbursement. He explained that a similar policy was in use years ago but at that time there was no interest. Now there is new interest and he feels it can be used as an incentive for members. A brief discussion followed with questions asked for clarity and suggestions offered. He asked that Board members provide feedback and he will request approval at the next meeting.

**2018 Travel & Conferences:** Using a handout, Secretary Stumpf reviewed the proposed travel and conferences for 2018, noting that the handout also included travel from 2016-2017. Following a brief discussion, Commissioner Harper moved to approve the proposal as presented. Commissioner Zvirzdys seconded the motion. The Board unanimously approved said motion. Commissioner Harper added a reminder that all Board members need to have a required open government training, which can be done on-line or in a scheduled class.

**Master Plan Update:** Using a handout, Chief VanCamp gave an update on the 2018 Master Plan process. He explained that we are working on Phase II (deployment and facilities). The first meeting will be January 12<sup>th</sup>, beginning at 9 am and will be held at the North Olympia Station 8-3. He welcomed the public to attend any of the meetings listed on the handout, including the evening meeting on Monday, January 22<sup>nd</sup>, beginning at 5 pm. Commissioner Harper added comments on the process explaining that the plan is to brainstorm ideas to improve service with a goal to produce feasible alternatives; review and discuss concerns; and finally agree and adopt a plan.

**Secretary Report:**

**Minutes of Previous Meeting** – Secretary Stumpf presented the minutes of the regular December 8<sup>th</sup> meeting and December 12<sup>th</sup> Special Meetings for approval. Following a brief discussion, Commissioner Gleckler moved to approve the minutes as presented; Commissioner Harper seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants** - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Questions regarding some purchases were asked for clarity. As of January 9, 2018, after extensive review and discussion regarding the expenses, Commissioner Gleckler moved to approve the warrants as submitted; Commissioner Harper seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 15326-15342	totaling \$33,400.94
	Warrants 15362-15377	totaling \$10,400.04
	Warrants 15378-15392	totaling \$28,522.74
<u>Payroll Fund (6680)</u>	Warrants 15343-15361 & EFT12-27a-l	totaling \$103,082.67

**Announcements** – Secretary Stumpf reminded the Board that the Board meeting schedule is in their Board books and a 2018 calendar was prepared for them to take home.

**Commissioner Comments:**

- Commissioner Gleckler shared that a Celebration of Life is being held for Rodger McMaster on January 20th.
- Commissioner Harper shared supporting comments for Rodger McMaster. He also commented with appreciation and thanks to the day crew who participated on the Amtrak derailment incident. Further, he commented on the great group of graduates who are now new members to the Department.
- Commissioner Engle commented on the emotional state of the responders who participated on the Amtrak derailment incident.
- Chief VanCamp added that our responders also attended the huge wildfire in Rochester as well – noting that we took part in the two largest incidents in the County.
- Chief VanCamp shared that a Memorial service is being held form Crystal Murphy on Sunday.
- Commissioner Berman thanked Jenna Shapotis for attending the meeting and sharing here concerns. He supports public education regarding property protection.

**Follow-up Items:** Action items from the meeting:

- Meeting to commence for phase II of the Master Plan
- Board to provide input to Chief on Policy 3-40
- Wildland public education programs to be explored

**Executive Session:** At 7:15 pm, the regular meeting adjourned to executive session. The purpose of the meeting is to discuss an employee performance review as per RCW 42.30.110. The estimated time was fifteen minutes. At 7:30 pm the Executive Session concluded and the regular meeting convened. Following the meeting, no actions were taken.

**Adjourn:**

The Board announced that next regular meeting will be held on February 13, 2018, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 7:31 pm.

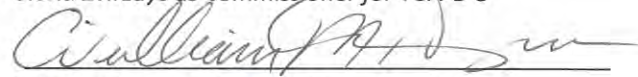
**ATTEST:**

\_\_\_\_\_  
Tom Engle, as Chair for TCFPD 8

  
Richard Gleckler, as Commissioner for TCFPD 8

  
Michael Berman, as Commissioner for TCFPD 8

  
Gloria Zvirzdys as Commissioner for TCFPD 8

  
William Harper, as Commissioner for TCFPD 8

  
Heidi Stumpf as District Secretary for TCFPD 8