



**Thurston County Fire Protection District 8
Board of Fire Commissioners'
Master Planning Workshop
January 22, 2018**

MINUTES of the SPECIAL Board workshop held January 22, 2018 at the North Olympia Station 8-3. Commissioners Harper, Engle, Zvirzdys, Gleckler and Berman were in attendance. Chief VanCamp, Secretary Stumpf, members Prine, Dodge, Armstrong and Williams as well as Community members Parker and Mr. and Mrs. Johnson also attended the meeting. The meeting was called to order at 5:00 pm.

Approval of Minutes

Commissioner Engle called the meeting to order. Secretary Stumpf presented the January 12th workshop meeting minutes for approval. Commissioner Harper moved to approve the minutes as presented; Commissioner Engle seconded the motion. The Board unanimously approved the minutes.

Overview

Commissioner Harper provided a very high-level overview of the Master Planning process. Chief VanCamp Followed with an overview of the FD7 & FD8's Department history; merger process; ESIP document; volunteer and career staff history; current staffing plan and Target Levels of Service. He also mentioned the WSRB; two-company model and areas outside the five road-mile range of currently staffed stations (Johnson Point and Fishtrap). Following the overview, questions were asked for clarity.

Brainstormed Options

Using a handout, Chief VanCamp reviewed and explained the deployment options that were brainstormed at the January 19th workshop. Questions were asked for clarity.

Comments and Observations

Following the review, a discussion ensued with comments and observations shared. Some of which included:

- A levy lid lift will likely be needed. The public would need to be educated. Current rate is \$1.33/per thousand.
- A timeline is recommended.
- The property on 78th Street (already owned by the District) should be considered as a possible location for a sub-station in those options that involve building a new sub-station on the east side.
- Concerns expressed for anomalies and upgrades needed at current Station 8-2 (Johnson Point) in order to use it in the future.
- Consideration to purchase additional property by Station 8-2 (Johnson Point) or perhaps trade properties
- Consideration to lease/rent a house in order to "test" the resident program prior to making a purchase
- Possible disposal of Training Center was mentioned.
- A resident program would augment our two-company model – not draw from it.
- Value of properties is unknown; however, it is believed that they aren't high in value.
- Would improving properties make them more marketable?
- Do we have sufficient revenue to keep our staffing levels if the economy drops?

- Input is needed from local realtors on properties (possibly use a member and/or have more than one provide input.)
- A suggestion was made to have a representative from Thurston Regional Planning Council attend a meeting to talk about future growth.
- Two other possible options involving different combinations of new/existing sub-stations on the two sides of the District were discussed. It was agreed that these were not unique enough to be considered separately.

Revised Options

A request was made for further option ideas and input. Commissioner Harper suggested we revise Option 3 to surplus Puget Beach and Libby Road properties, while retaining Zangle Road. A vote was taken and Option 9 was removed from consideration as it was outside of the scope of the planning process. It was agreed that Option 7 wasn't truly an "option" but rather a consideration for all options. It was also agreed that Options 5 and 6 were "short term" steps and not specific long-range options.

Master Plan Roadmap

Using a handout, Commissioner Harper reviewed a possible "Master Plan Roadmap" to focus on the end point of the plan and a logical progression of steps to get there. The proposal called for completing the planning process to establish long term direction, establish priorities, and maintaining flexibility to adapt as the plan is implemented. In general, the plan would call for three phases: (1) complete implementation of the staffing plan and improve staffing consistency along with implementing a resident program to supplement staffing for Johnson Point, (2) facilities improvements on the east side to facilitate permanent staffing and improvement of coverage on Johnson Point, and (3) facilities changes on the west side that improve coverage for Fishtrap. The plan would also call for selling properties as they no longer fit in the district's plans, starting with Puget Beach and Libby.

Endpoints Matrix

Referring to the process documents developed in December, it was agreed that the Chief should develop an endpoints criteria matrix to compare the trade-offs between the various options under consideration. This should include:

- Impact on Service – Target Levels of Service and WSRB ratings
- Net Costs – One-time and annual
- Feasibility – Uncertainties; challenges; capability; adaptability and resilience
- Time to implement

Following the review, it was recommended that Chief VanCamp address the endpoints for options 1,2,3,4 & 8

Next Steps:

- Review participant's availability and reschedule meetings (January 26th meeting cancelled)
- Chief to develop endpoints criteria matrix
- Local realtors to be contacted
- Rep from TRPC be contacted

Adjourn:

The Board announced that next Regular meeting will be held on February 13, 2018, beginning at 5:30 pm. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 7:00 pm.

ATTEST:

Tom Engle, as Chair for TCFPD 8


Richard Gleckler, as Commissioner for TCFPD 8

Richard Gleckler, as Commissioner for TCFPD 8


Michael Berman, as Commissioner for TCFPD 8

Michael Berman, as Commissioner for TCFPD 8


Gloria Zvirzdys as Commissioner for TCFPD 8


William Harper, as Commissioner for TCFPD 8

William Harper, as Commissioner for TCFPD 8


Heidi Stumpf as District Secretary for TCFPD 8

Heidi Stumpf as District Secretary for TCFPD 8