



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
August 9, 2022**

MINUTES of the regular Board meeting held August 9, 2022, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Zvirzdys, Bivens and Long as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Commissioners Kilpatrick and Harper participated remotely. Battalion Chief Clowes also attended. The meeting was called to order at 5:30 pm.

Chief's Report: Using a handout, Chief VanCamp presented the July 2022 Monthly Report. Questions were asked for clarity including the following:

- The status of the replacement emergency radios. Evaluation will begin in September.
- Installation of new locks will begin in September or October.
- Secretary Stumpf gave a brief overview of the recent cyber-security presentation provided by Artic Wolf.
- Assistant Chief LeMay gave an update on staffing, sharing details of the next recruit session and updates on the promotional registry process.
- Assistant Chief gave an update on the resident program, explaining that the program is now in place and we are looking for interested candidates to participate. They need to be firefighter, and EMT qualified as well as apparatus operators. We are advertising and also seeking lateral candidates.
- Assistant Chief LeMay explained recent challenges with "call back" staffing requests.

Revised District Strategic Communications Plan: Using a handout, Secretary Stumpf discussed staff's revisions in the draft Communications Plan and calendar. She asked for feedback or questions. Commissioner Harper provided some input and suggestions that will be taken under advisement by staff. Once revised, the plan will be shared with the Board.

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated July 12 and Special Meeting dated August 2 for approval. Following a brief discussion, Commissioner Bivens moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. As of August 9, 2022, after extensive review and discussion regarding the expenses, Commissioner Long moved to approve all warrant as presented. Commissioner Bivens second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 20278-20292	totaling \$31,886.57
	Warrants 20302-20321	totaling \$39,200.32
	Warrants 20324-20334	totaling \$4,940.26
<u>Payroll Fund (6680)</u>	Warrants 20293-20301 & eft7-27A-Z	totaling \$225,114.67

Announcements:

Secretary Stumpf reminded the Board of the August 13th Awards Picnic and asked if any Commissioner was interested in speaking at the event.

Review and follow-up:

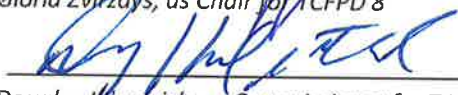
- West Thurston Fire will be contacted for their input on having successfully passed a recent ballot measure

Adjourn: The Board announced that the next regular meeting is scheduled for September 13, 2022, beginning at 5:30 pm. There being no further business, a motion was made and seconded to adjourn. The motion passed, and the meeting adjourned at 6:09 pm.

ATTEST:




Gloria Zvirzdys, as Chair for TCFPD 8



Douglas Kipatrick, as Commissioner for TCFPD 8



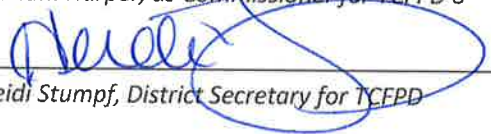
Pamela Long, as Commissioner for TCFPD 8



Daniel Bivens as Commissioner for TCFPD 8



William Harper, as Commissioner for TCFPD 8



Heidi Stumpf, District Secretary for TCFPD