



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
June 13, 2023**

MINUTES of the regular Board meeting held June 13, 2023, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Long, and Zvirzdys as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Battalion Chief McBride and Lieutenants Bonser and Chiatovich were also in attendance. Commissioners Harper and Bivens participated remotely. Guest Jake Hunter also joined the meeting. The meeting was called to order at 5:30 pm.

Community Outreach Update: Lt. Bonser presented an update on the COT activities and shared information on social media posts that included the ballot measure. He also shared upcoming public education events and efforts being made to engage with the community. Questions were asked for clarity.

Chief's Report: Using a handout, Chief VanCamp presented the May 2023 Monthly Report. Questions were asked about the Thurston County Summer Weather Hazards Seminar. Assistant Chief LeMay gave a staffing report. Our newest firefighters, Ernest Smith, and Devin McCosh have completed academy and started their shifts. The one potential volunteer candidate for the resident house was hired elsewhere and resigned. We've also lost two other volunteers. Questions were asked for clarity.

Change request for Policy 2-62: Chief VanCamp requested approval to delete Policy 2-62, "Non-Members Riding on Apparatus." He explained that the policy was written to provide direction to District staff when non-members requested to ride on District apparatus. Further, this is more a document of operations than policy, and does not need to be included in policy. He recommends it be incorporated into a new District procedure. A discussion followed with input from Commissioner Harper to clarify the intent and responsibility for riders regarding the procedure. Following the discussion, Commissioner Zvirzdys moved to approve the request to delete Policy 2-62 and convert it to procedure and incorporate a short policy statement reflecting Commissioner Harper's comments. Commissioner Long seconded the motion. The Board unanimously approved said motion.

Capital Project Update: Battalion Chief McBride updated the Board on the capital projects for South Bay Station 81 (septic). He shared that the contractor signed the agreement and hopes to begin the job sometime in July. He also indicated that there may be no need to rent additional sanitation equipment. BC McBride went on to update the Board on the new Bush Truck, sharing that the chassis arrived and they anticipate the vehicle to be done within two months. Questions were asked for clarity.

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated May 9 and special meeting dated May 23rd for approval. Following a brief discussion, Commissioner Zvirzdys moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have

been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review, Commissioner Zvirzdys moved to approve all warrants as presented. Commissioner Long second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

General Fund (6680)	Warrants 21019-21028	totaling \$15,843.98
	Warrants 21030-21045	totaling \$14,292.51
	Warrants 21055-21061	totaling \$6,987.37
	Warrants 21062-21074	totaling \$10,625.68
	Warrants 21075-21089	totaling \$10,243.50
Payroll Fund (6680)	Warrants 21046-21054 & EFT5-26a-z	totaling \$261,527.62
CR&R Fund (6681)	Warrant 21029	totaling \$56.90

Announcements: Secretary Stumpf reminded the Board of the June 17th graduation and Public Meeting on June 21st. Chief VanCamp gave a brief update on the ballot issue. He shared that he's been receiving questions on the ballot issue. A local resident, Pat Hart, wrote a "Pro" statement and the county reported that there would not be a "Con" statement for the ballot. We will use Social Media to remind the public of the date.

Commissioners' Comments:

- Commissioner Zvirzdys congratulated Drew Bonser on his promotion to Lieutenant. She also welcomed guest Jake Hunter, who will take Commissioner Harper's place next year.
- Commissioner Kilpatrick commented on the terrific videos produced by South Puget Sound Community College. Chief VanCamp added that we plan to have them produce more videos in the future.

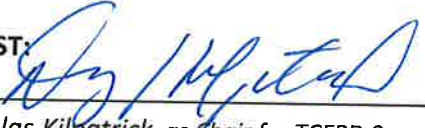
Review and follow-up:

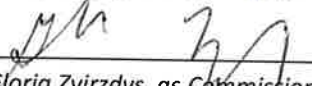
- Chief VanCamp will convert Policy 2-62 into a procedure.


Executive Session: (As per RCW 42.30.110 (OPMA)) At 6:06 pm, the regular meeting adjourned and began an executive session. The purpose of the meeting was to review an employee performance review. The estimated time was twenty minutes. The session concluded at 6:25 pm and the regular meeting reconvened. No action was taken.


Adjourn: The Board announced that the next regular meeting is scheduled for July 11, 2023, beginning at 5:30 pm and will be held at the North Olympia Station 8-3. There being no further business, a motion was made and seconded to adjourn. The motion passed, and the meeting adjourned at 6:27 pm.

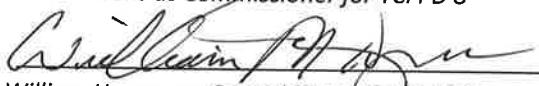
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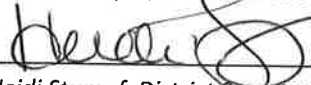

Douglas Kilpatrick, as Chair for TCFPD 8


Gloria Zvirzdys, as Commissioner for TCFPD 8


Pamela Long, as Commissioner for TCFPD 8


Daniel Bivens as Commissioner for TCFPD 8


William Harper, as Commissioner for TCFPD 8


Heidi Stumpf, District Secretary for TCFPD