



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
March 12, 2019**

MINUTES of the regular Board meeting held March 12, 2019, at the South Bay Station 8-1. Commissioners Harper, Gleckler, Engle, Berman and Zvirzdys were in attendance. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were also present. The meeting was called to order at 5:30 pm

Chief's Report: Using a handout, Chief VanCamp presented the February 2019 Monthly Report. Questions were asked for clarity about: delayed responses, low priority items (apparatus size), training center details and a recent fire call. Assistant Chief LeMay added comments on volunteer recruitment. There was no new information to report regarding the IT Management Cooperative Venture.

Surplus Real Estate Status: Chief VanCamp provided an update on the sale of surplus properties. Legal counsel is pursuing a ruling in Superior Court to resolve the tile issue with the Zangle Road property.

Station 8-3 repairs: Chief VanCamp is working on a summary recommendation plan that includes the minimum requirements necessary to be addressed immediately in context with our current CR&R budget and as part of the Master Plan.

Board Workshop: Chief VanCamp reminded the Board of upcoming workshops. The Master Plan will be discussed at the March 18th workshop. A draft agenda has already been sent to the Board. Commissioner Harper recommended the Board review policies prior to the workshop, related to protocols and governance that may need to be updated. Labor negotiation issues will be discussed at the March 25th workshop. A draft agenda will be sent out soon.

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated February 25th for approval. Commissioner Gleckler moved to approve the minutes as presented; Commissioner Zvirzdys seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity.

As of March 12, 2019, after extensive review and discussion regarding the expenses, Commissioner Gleckler moved to approve the warrants as submitted; Commissioner Harper seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 16783-16802	Totaling \$22,588.88
	Warrants 16805-16815	Totaling \$14,617.41
	Warrants 16827-16844	Totaling \$28,170.14
	Warrants 16847-16860	Totaling \$4,228.43
<u>Payroll Fund (6680)</u>	Warrants 16816-16826, 16846 & EFT2-27a-p	Totaling \$126,931.13

<u>Cap Proj Fund (6685)</u>	Warrant 16803-16804	Totaling \$1,887.23
	Warrant 16872	Totaling \$4,053.50
<u>CR&R Fund (6681)</u>	Warrant 16845	Totaling \$150.00
	Warrant 16871	Totaling \$4,053.50

Commissioner Comments:

- Commissioner Harper commented on the recent WFCAs Saturday Series class he attended. He also commented on positive feedback he received from a community member regarding an emergency response call.
- Commissioner Zvirzdys asked questions on minimum staffing guidelines. Chief VanCamp responded that these questions will be discussed at the March 18th workshop.
- Commissioner Gleckler commented on the success of the recent Crab Feed. Over 400 people attended; there was plenty of food and enough help to staff the event.
- Commissioner Gleckler shared a reminder of upcoming PDC filing requirements.

Action items from the meeting:

- Chief VanCamp will create a summary recommendation plan for fire protection system at Station 8-3 to include the minimum requirements necessary to be addresses immediately in context with our current CR&R budget and as part of the Master Plan.
- Copies of pertinent policies will be sent to the Board for review prior to the Board workshop.
- A draft agenda for the CBA workshop will be sent to the Board.

Executive Session: At 6:15 pm, the regular meeting adjourned to executive session. The purpose of the meeting is to discuss an employee performance evaluation. The estimated time was thirty minutes. At 6:45 pm the Executive Session concluded and the regular meeting convened. Following the meeting, no actions were taken.

Adjourn:

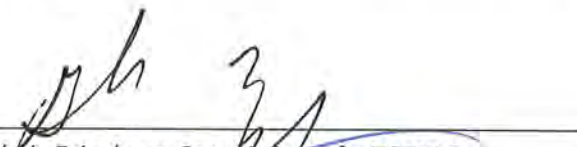
The Board announced that next regular meeting is scheduled on April 9, 2019, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 6:50 pm.

ATTEST:


Richard Gleckler, as Chair for TCFPD 8

Tom Engle, as Commissioner for TCFPD 8


Michael Berman, as Commissioner for TCFPD 8


Gloria Zvirzdys as Commissioner for TCFPD 8


William Harper, as Commissioner for TCFPD 8


Heidi Stumpf, District Secretary for TCFPD 8