DISTRICT MONTHLY REPORT: FEBRUARY 2022

ADMINISTRATIVE:

1) At their February 8th regular meeting, the Board approved the 2022 conference schedule for staff and Board members.

MASTER PLANNING: Action Item Summary List:

2022 Goal #1--Staffing Plan/Model: see Appendix 1.

2022 Goal #2--Collective Bargaining Agreement: see Appendix 2.

2022 Goal #3--District Financial Plan: see Appendix 3.

PUBLIC RELATIONS & COMMUNITY SERVICES:

<u>District monthly WEBSITE contacts:</u> page views: 2,922.

- 1) Thurston County Medic One training staff conducted a training session at Station 8-3 on February 10th and 17th.
- 2) On February 22nd, Chiefs LeMay and Hall met with representatives from Thurston County Public Health regarding potential programs to assist in their efforts for the COVID-19 pandemic. A quantity of self-testing kits was provided for distribution by the District.
- 3) On February 23rd, Commissioner Harper and Chiefs VanCamp and LeMay attended the Boston Harbor Association meeting at the Gull Harbor Lutheran Church; a short presentation was provided to attendees.
- 4) On February 28th, Chiefs VanCamp and LeMay, Secretary Stumpf met with Liz Loomis regarding implementation of a community communications program planning effort; the meeting focused on current District conditions and efforts. A follow-up meeting will be scheduled in March. This is in support of the Districts' Goal #3.

EMERGENCY RESPONSE: Total of <u>215</u> calls to date in 2022; <u>167</u> for 2008-21 average; (see attached **Monthly Call Summary Report Appendix 5**);

1) **Type of responses** for the month:

	Fire	ALS	BLS	Pub Sfty	False	Total
2022 In FD8	4	17	46	5	0	72
2022 Total	13	21	58	5	0	97
2021 (Total)	6	67	(Tot EMS)	6	5	84
Average NOTE 1	5	61	(Tot EMS)	9	3	78

1a) Number of BLS transports provided: 3

2) **Average number of responders**-per-incident for the month:

Total	Daytime	Night	Weekend
3.6	3.2	3.6	3.9

3) **Performance measures** to *Target Levels of Service** for the month/year:

Response			EMS	
Zone		Total	Meet	Pct
Station 8-1		35	24	69%
Station 8-2		14	2	14%
Station 8-3		12	7	58%

ı		Fire	
	Total	Meet	Pct
	1	1	100%
	0	0	0%
	3	3	100%

Average	
Avg 2022 To Date	
Avg 2021	
Avg 08-21 NOTE 2	

	EMS	
Total	Meet	Pct
68.0	36.9	58%
64.5	38.4	60%
55.1	34.9	63%

	Fire	
Total	Meet	Pct
3.0	2.5	83%
2.3	2.3	97%
3.4	2.5	73%

*KEY: <u>EMS targets:</u> minimum 2 responders on scene within 8 minutes <u>Fire targets:</u> minimum 4 responders on scene within 10 minutes

Does not include false alarms, service calls, mutual aid outside District. NOTE 1:Combination of pre-merger FD7 and FD8, for 2008-2021 (monthly average)

NOTE 2: Combination of pre-merger FD7 and FD8, average for 2008-2021

4) **Delayed responses** for the month:

FD8	Date	Sta	Time	R/T	Incident Type	Comments	Platoon
126	4 Feb 22	82C	07:30	10.31	ALS Chest Pain	10-12 min travel time from Sta 8-1	С
128	4 Feb 22	82C	11:17	10.39	BLS Fall	10-12 min travel time from Sta 8-1	С
143	8 Feb 22	82C	10:58	9.45	BLS Weakness	9-13 min travel time from Sta 8-1	В
144	8 Feb 22	81L	20:34	11.11	BLS Abdom Pain	11 min travel time from Sta 8-1	В
147	9 Feb 22	83A	11:46	11.23	BLS Lethargic Pt	9-11 min travel time from Sta 8-1	С
151	9 Feb 22	83E	16:12	13.39	BLS Medical Alarm	11-15 min travel time from Sta 8-1; non-emergency	С
167	12 Feb 22	82A	17:58	12.30	BLSY Patient Assist	12 min travel time from Sta 8-1; non-emergency	Α
174	13 Feb 22	82A	18:47	19.00	BLSY Patient Assist	12 min travel time from Sta 8-1; non-emergency	С
177	14 Feb 22	82A	13:46	11.59	BLSY Patient Assist	11 min travel time from Sta 8-1	Α
179	15 Feb 22	83E	06:44	10.12	ALS Sick Person	Initial arrival not recorded by TCOMM	В
189	18 Feb 22	82A	17:41	12.46	BLS Medical Alarm	11-13 min travel time from Sta 8-1	С
190	18 Feb 22	81C	18:32	13.27	BLS Back Pain	Delay in response due to concurrent response	С
195	21 Feb 22	82A	14:38	13.13	BLSY Patient Assist	11-13 min travel time from Sta 8-1; non-emergency response	Α
199	23 Feb 22	81G	02:54	11.56	BLS Illness	Address signage deficiency, difficulty in locating scene	С
201	23 Feb 22	81L	20:18	11.15	BLSY Fall	10 min travel time from Sta 8-1; non-emergency	Α
210	25 Feb 22	81L	14:05	9.42	ALS Fall	10 min travel time from Sta 8-1	Α
212	25 Feb 22	82B	17:02	11.43	BLS Fall	9-14 min travel time from Sta 8-1	Α
213	26 Feb 22	81C	05:02	12.43	ALS Chest Pain	Initial arrival not recorded by TCOMM	Α
215	27 Feb 22	81E	04:22	9.52	BLS Dizziness	8-10 min travel time from Sta 8-1	В
216	27 Feb 22	82A	10:44	13.25	ALS Breathing Problem	11-14 min travel time from Sta 8-1	С

IR&R STAFFING LEVELS: Staffing levels for the month:

	Staffing Targets by Position:	Station 8-1	Station 8-3	Note
	Platoon A (Shifts 1, 3 & 8)	100%	60%	
Engine	Platoon B (Shifts 2,4 & 6)	100%	55%	
	Platoon C (Shifts 5,7 & 9)	100%	11%	
	Platoon A (Shifts 1, 3 & 8)	0%	11%	В
Aid Unit	Platoon B (Shifts 2,4 & 6)	0%	15%	В
	Platoon C (Shifts 5,7 & 9)	6%	61%	В
	Battalion Chief on duty	93	3%	Α
	Operations Support (Tenders)	78	3%	D
Sub-total	Station 8-3 (North Olympia) Staffing for Month	79	0%	С
Total	District Wide Staffing for the Month:	90)%	С

Notes:

- A) Does not include BC assigned as Company Officer if needed;
- B) Does not include cross-staffing from engine company if needed;
- C) Includes minimum target staffing of Aid Unit 83 at Station 8-3; and
- D) Operations Support Program staff for on-call Tender response.

Volunteer Staffing: roster for the current month: see Appendix 6.

PERSONNEL MANAGEMENT, SAFETY& TRAINING:

- 1) 1St Quarter training topics:
 - District mapping testing
 - Ground ladders
 - Vehicle extrication
 - Driving Modules 1 and 2
- 2) 1st Quarter EMS & Medic-One OTEP:
 - ALS upgrades
 - Adult CPR
- 3) Leadership:
 - Officer development (competency training)
 - "Blue Card" & incident command (competency training)
 - Public education & prevention (competency training)
 - Bloodborne pathogens
- 4) Annual requirements:
 - Driver's training
 - First-aid training & certification
 - Hazardous Materials operations
 - Hazard Communications and Right-to-Know
 - Hearing protection
 - Heat & cold stress
 - Asbestos awareness
 - Lead awareness
 - Portable fire extinguisher training
 - Respiratory protection equipment knowledge testing
 - Self-Contained Breathing Apparatus fit testing
 - Technical rescue training
- 5) Other:
 - The District Operations Team met on February 3rd
 - The three new probationary career Firefighter-EMTs are undergoing apparatus driver-operator and EMS training

PERSONNEL MANAGEMENT, RELATIONS:

- Chief Hall, as the District Health & Safety Officer, continued to coordinate committee work on a proposed member physical examination (initial and routine) program to meet current industry recommended practices. A report to Chief VanCamp is expected before the end of the year.
- 2) An after-action report was hosted by the Olympia FD on February 3rd for the large structure fire downtown on December 15th, 2021. The District was one of many response agencies on the fire and included in the debrief.
- 3) The February 20th *Sunday Olympian* featured an article on the District's three new career Firefighter-EMTs, Kristian Baldwin, Eric Gettle and Bryce Gibler.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. Staff have been experiencing some problems with the computer software used for apparatus daily inspections; corrections for this problem are ongoing.
 - b. The air compressor for the District's SCBA filling station at Station 8-1 required repairs during the month.
 - c. Pacific Office Automation, the contractor maintaining the District's IT assets, worked with Chief LeMay to complete the audio-visual system in the large meeting room at Station 8-1 on February 4th.

- d. Chief McBride presented a proposal to the Board at their February 8th regular meeting to surplus one of the District's tenders as not being needed for current service; the Board will rule on this at the March meeting.
- e. At the same meeting, Chief McBride proposed the purchase of a replacement vehicle to serve at a wildland fire truck and BLS response unit. He explained the specifications and price (based on a cooperative purchase agreement) and answered questions; the Board approved the purchase of the vehicle.
- f. The Battalion 8 vehicle (3138) was sent to the Olympia FD shop for some minor electronic repairs on February 16th.
- g. During February 16-18, Lt DeGagne worked with Thurston County Radio technician Keven Paddock to inspect, do preventative maintenance and update inventories for all District radio equipment.

2) Facilities:

- a. Chief McBride met with a vendor for replacement of the District buildings' locks; the current locks are in scheduled for replacement in 2022.
- b. Routine yard pest management and maintenance was conducted by a contractor during the last week of the month.
- c. Jane Notarianni provided a summary graphic of electrical usage for the past year; she also notes a 42% increase in propane costs (rate & consumption):



FINANCIAL: (see also Budget Reports provided by the District Secretary).

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg.	\$ 841,789		\$1,045,618		\$ 1,300,152		\$ 2,405,538	
1 Jan 22								
Current	\$ 314,767	1,3,5	\$ 1,025,756	1,3	\$ 1,301,448	1,3	\$ 2,407,893	1,3,4
Balance								& 5
Budget	\$ 995,376	2,3,4	\$ 811,012	2,3,4	\$ 1,313,000	2,3	\$ 1,322,038	2,3,4
End Bal		& 5						& 5

Notes:

- As of <u>1 March 2022</u>.
 Estimates based upon preliminary tax revenue calculations & fully accounted expensed for remaining budget year.
- Interest rates for current period:
 - LGIP Pool: <u>1.74 %</u> TCIP Pool: <u>1.81 %</u>.
- 4: Includes transfer of \$286,000 from Fund 6680 and \$345,500 from Fund 6685 into Fund 6681 (CR&R) in November 2022. Include transfer of \$750,000 from Fund 6685 into Fund 6680 (Operations) in February 2022.

Operating Cash Flow: projected for the year: see Appendix 7.

Operating Expenditures vs Budget: Appendix 7a



2022 District Goal #1 Status Report

February

STATUS:











Not Started

Started

In-Progress

Complete (Project) Complete-Ongoing (Program)

The District shall prepare for and complete initial implementation of an agreed upon strategic staffing plan/model.

Achievement of District-wide staffing goal for the month:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC
80%	90%										

- 1)
- **Evaluation & decision on IR&R staffing model by December 2021.** Complete.
- 2)
- Identify implementation options, evaluation of alternatives and approval of recommendation of strategic IR&R staffing plan by February 2022. Utilizing pilot deployment model for 2022.
- Recommendation and approval of a five year (2023-2027) strategic IR&R strategic staffing plan by March 2022. Planning to adjust date to pilot deployment model schedule (2023).
- Review and appropriate update of the District IR&R Training Plan to accommodate the IR&R strategic staffing plan, by July 2022. Planning to adjust date to pilot deployment model schedule (2023).



2022 District Goal #2 Status Report

February

STATUS:











Not Started

Started

In-Progress

Complete (Project) Complete-Ongoing (Program)

The District shall complete negotiations with the IAFF Local 2903 on the 2023-2025 Collective Bargaining Agreement.

1)



The District and Union representatives will agree upon and ratify a new CBA by December 2022. A pre-negotiations session workshop is planned for the Board and staff on March 3rd with the first negotiations session with Local 2903 representatives on March 11th.



2022 District Goal #3 Status Report February

STATUS:











Not Started

Started

In-Progress

Complete (Project) Complete-Ongoing (Program)

The District will adopt a 2023-2027 financial plan that will provide sufficient funding for the District to ensure adequate staffing, operational support and capital assets commensurate with the adopted IR&R staffing plan in Goal #1.

- The District will coordinate efforts to establish a clear and concise stakeholder communications plan by March 2022. Staff met with the public relations consultant, Liz Loomis Associates, to begin development of a public communications plan. The District's current efforts were reviewed and discussed at the February 28th meeting.
- The District will implement mechanisms to seek input from all stakeholders on estimated IR&R staffing cost/funding options by July 2022. (Refer also to Goal #1 for IR&R staffing deployment efforts).

APPENDIX 5- MONTHLY RESPONSE RECORD

122 1 Feb 22 307 K17 929 Fenske Dr NE 14:24 7.03 BLS Sick Person 123 2 Feb 22 82A E19 7307 Johnson Point Rd NE 14:11 7.55 BLS ALoC 124 2 Feb 22 81J I16 1820 26th Ave NE 18:45 5.56 Fire 2 125 3 Feb 22 307 J16 2229 Friendly Grove Rd NE 14:52 7.46 BLS Unk Med Prob 126 4 Feb 22 82C E20 7318 Puget Beach Rd NE 07:30 10.31 ALS Chest Pain 127 4 Feb 22 92A I12 4006 Rock Maple Ln NW #D-101 08:38 N/A Fire 1 (Mutual Aid) 128 4 Feb 22 82C E20 7306 Puget Beach Rd NE 11:17 10.39 BLS Fall 129 5 Feb 22 83C G16 5115 Libby Rd NE 08:45 5.37 ALS CVA 130 5 Feb 22 81A I17 Shincke @ South Bay Rd NE 09:49 1.29 BLS MVA 131 5 Feb 22 83E E15 6641 Zangle Rd NE 10:40 N/A Burn Ban	2 2 7 4 4 4 1 3 2 8 2 3 5 3 6 3	B C C C A A A A A A A A
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139 6 Feb 22 81F G19 5316 Johnson Point Rd NE 14:53 5.34 BLS Sick Person		В
	4	В
140 6 Feb 22 81H I18 3505 Sleater Kinney Rd NE 19:31 5.35 BLS DoA	5	В
141 7 Feb 22 307 J17 2630 18th Ave NE 17:16 18.18 BLS Possible OD	3	Α
142 8 Feb 22 307 J17 2908 Lindell Rd NE 08:47 6.23 BLS DoA	3	В
143 8 Feb 22 82C E20 7230 Puget Beach Rd NE 10:58 9.45 BLS Weakness	3	В
144 8 Feb 22 81L F21 7846 58th Ave NE 20:34 11.11 BLS Abdom Pain	3	В
145 9 Feb 22 82A F19 5236 63rd Ave NE 02:38 8.28 BLS Leg Pain	3	В
146 9 Feb 22 82C E20 7230 Puget Beach Rd NE 11:10 0.57 BLS Confused Pt	5	С
147 9 Feb 22 83A G15 5101 Cushman Rd NE 11:46 11.23 BLS Lethargic Pt	1	С
148 9 Feb 22 311 M20 6909 34th Ave SE 11:37 N/A ALS Chest Pain	2	С
149 9 Feb 22 307 117 3220 26th Ave NE #B 13:06 5.15 ALS Weakness	2	С
150 9 Feb 22 83E E15 602 Bromley Ln NE 14:29 9.56 BLS Fall	4	С
151 9 Feb 22 83E D15 536 Dover Point Way NE 16:12 13.39 BLS Medical Alarm 152 9 Feb 22 81A I17 2839 28th Ln NE 21:10 5.26 BLSY Patient Assist	5 3	C
	3	-
153 10 Feb 22 81L H20 7015 44th Ave NE 08:29 10.57 Service Call 154 10 Feb 22 81C I16 3427 Friendly Grove Rd NE 16:27 7.09 BLS Unk Med Prob	3	B B
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155 11 Feb 22 81L H20 4101 Marvin Rd NE 08:11 8.24 ALS Abdom Pain 156 11 Feb 22 323 L21 7727 Union Mills Rd SE 15:00 N/A Fire C1 (Mutual Aid	d) 4 3	C
150 11 Feb 22 323 121 7727 OHIOH WIIIS RU 3E 15:00 N/A FITE CT (MULUAI ALC	3	С
157 11 Feb 22 318 G21 4826 Meriwood Dr NE 15:18 14:03 BLS Mental Prob	5	С
158 11 Feb 22 318 H21 8232 Camano Lp NE 16:11 9.42 ALS Seizure	4	С
160 12 Feb 22 307 J17 2435 South Bay Rd NE 00:50 5.17 BLS Respiratory Dx		С
160 12 Feb 22 81C 116 3432 Friendly Grove Rd NE 06:59 4.53 BLS Leg Pain	3	A
162 12 Feb 22 81E H20 3718 Eagle Dr NE 07:30 8.22 ALS Rapid Heart Ra		A
163 12 Feb 22 318 121 3806 Hogum Bay Rd NE 10:40 N/A Fire C2 (Mutual Aid		A
164 12 Feb 22 81H 118 2811 Sleater Kinney Rd NE 12:12 5.07 BLS MVA	7	A
165 12 Feb 22 82C F19 Puget @ 63rd Ave NE 15:43 12.15 Service Call	1	A
166 12 Feb 22 83A G15 4806 Cushman Rd NE #125 17:41 4.35 BLS Knee Injury	4	A
167 12 Feb 22 82A B19 9840 Johnson Point Rd NE 17:58 12:30 BLSY Patient Assist		A
168 12 Feb 22 83E D15 536 Dover Point Way NE 20:51 8.10 BLS Medical Alarm		A
169 13 Feb 22 308 J18 2110 Sleater Kinney Rd NE 08:57 5.03 Fire 1 (Mutual Aid)		С
170	9	С
171	7	С
172		С
173		С
174		С
175	4	С
176		С
177		Α
178	4	Α

APPENDIX 5- MONTHLY RESPONSE RECORD

		Sta	Grid	Location	Alarm Time	Resp Time	Туре	Resp	Platoon #
Inc#	Date	Zone							
179	15 Feb 22	83E	D16	8037 Jenni St NE	06:44	10.12	ALS Sick Person	2	В
180	16 Feb 22	81F	H18	4505 Johnson Point Rd NE	04:26	5.18	ALS Chest Pain	2	В
181	16 Feb 22	82A	C19	9420 Johnson Point Lp NE	10:38	8.57	ALS Breathing Problem	6	Α
182	16 Feb 22	325	L18	4031 21st Ave SE #214	22:26	6.26	BLS Unk Med Prob	2	Α
183	17 Feb 22	81L	H20	4101 Marvin Rd NE	10:37	8.55	ALS Respiratory Dx	4	В
184	17 Feb 22	83E	E15	6600 Boston Harbor Rd NE	16:01	4.36	BLS MVA	4	В
185	17 Feb 22	83A	I15	3545 Boston Harbor Rd NE	16:29	4.27	Fire 1	4	В
186	17 Feb 22	83E	E15	312 73rd Ave NE	19:09	7.49	Water Rescue	7	В
187	18 Feb 22	81A	l17	2839 28th Ln NE	05:52	5.09	BLSY Patient Assist	3	В
188	18 Feb 22	81E	H19	South Bay @ Hawks Prairie Rd NE	15:23	4.06	ALS MVA	7	С
189	18 Feb 22	82A	C20	6101 88th Ave NE	17:41	12.46	BLS Medical Alarm	2	С
190	18 Feb 22	81C	I16	3432 Friendly Grove Rd NE	18:32	13.27	BLS Back Pain	2	С
191	20 Feb 22	81B	H17	3209 41st Ave NE	08:09	4.48	ALS Chest Pain	2	С
192	20 Feb 22	82A	D20	6142 78th Ave NE	22:52	N/A	BLS Assist L/E	6	С
193				(Dispatch Error)		,	,		
194	21 Feb 22	81E	H20	6825 Condor Lp NE	14:24	7.22	BLS Fall	4	Α
195	21 Feb 22	82A	B19	9743 Johnson Point Lp NE	14:38	13.13	BLSY Patient Assist	3	Α
196	21 Feb 22	81B	F17	5729 Lemon Rd NE	23:17	7.55	BLS Diabetic	5	Α
197	22 Feb 22	83A	G15	4806 Cushman Rd NE #153	10:38	3.36	BLS Weakness	2	С
198	22 Feb 22	1B2	V14	226 143rd Ave SE	13:31	10.21	Fire 1 (Mutual Aid)	3	С
199	23 Feb 22	81G	120	6131 33rd Ln NE	02:54	11.56	BLS Illness	4	С
200	23 Feb 22	81F	G19	4922 Puget Rd NE	18:59	7.13	BLSY Unk Med Prob	3	Α
201	23 Feb 22	81L	G20	6718 Prairie Ridge Dr NE	20:18	11.15	BLSY Fall	3	Α
202	24 Feb 22	81C	116	1900 33rd Ave NE	00:59	5.37	BLS Dementia	3	Α
203	24 Feb 22	1A11	AA10	5804 190th Ln SW	12:16	N/A	Fire 1 (Mutual Aid)	1	В
204	24 Feb 22	83A	116	1502 33rd Ave NE	12:45	6.38	ALS Chest Pain	3	В
205	24 Feb 22	307	K17	2828 8th Ave NE	19:15	7.13	BLS Patient Assist	7	В
206	24 Feb 22	64A	S16	11036 Maple Creek Ln SE	19:06	N/A	Fire 1 (Mutual Aid)	1	В
207	25 Feb 22	319	120	6973 Birdseye Ave NE	06:16	N/A	Fire 1 (Mutual Aid)	3	A
208	25 Feb 22	82A	D19	8100 Johnson Point Rd NE	08:05	N/A	Service Call	2	Α
209	25 Feb 22	83E	E15	312 73rd Ave NE	09:04	6.11	BLS Respiratory Dx	2	Α
210	25 Feb 22	81L	G20	6718 Prairie Ridge Dr NE	14:05	9.42	ALS Fall	3	Α
211	25 Feb 22	307	K17	2828 8th Ave NE	16:59	5.15	BLS Patient Assist	3	Α
212	25 Feb 22	82B	E20	7141 Marvin Rd NE	17:02	11.43	BLS Fall	3	Α
213	26 Feb 22	81C	116	3517 Frogs Leap Ln NE	05:02	12.43	ALS Chest Pain	4	A
214	26 Feb 22	81A	118	3340 Lilly Rd NE	19:31	3.20	BLS Abdom Pain	4	В
215	27 Feb 22	81E	120	3137 Bonanza Dr NE	04:22	9.52	BLS Dizziness	4	В
216	27 Feb 22	82A	C18	8941 Buttonwood Ln NE	10:44	13.25	ALS Breathing Problem	3	С
217	27 Feb 22	1A11	AA11	5021 183rd Ave SW #A	12:45	3.11	Gas Leak Outside	2	С
218	27 Feb 22	83A	116	1438 33rd Ave NE	13:14	6.13	BLS Patient Assist	3	С
219	27 Feb 22	81H	H18	3845 Sleater Kinney Rd NE	19:33	3.48	BLS Respiratory Dx	3	С
220	28 Feb 22	307	K16	2500 Sevedge Ct NE	12:38	5.46	BLS Fall	3	В
	_5 · Co ZZ	30,	1 1120	1200 00.0080 00.112	12.55	3.10	5-5 - 411	1 –	

APPENDIX 7 - 2022 BUDGET VS ACTUAL, CASH BALANCE



