



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
June 11, 2024**

MINUTES of the regular Board meeting held June 11, 2024, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Long, Hunter and Bivens, as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Also, in attendance were some of the members of A Platoon. Commissioner Zvirzdys was unable to attend. The meeting was called to order at 5:30 pm.

Apparatus Update: Battalion Chief McBride gave a brief update on the new brush truck. He shared that it is scheduled to be in service next month following the installation of radios. Engine 83 is currently in the shop due to a flywheel issue. Using a handout, he led a lengthy discussion on purchasing requirements, bidding, using the small works roster, favored contractors, and prevailing wage. Questions were asked for clarity.

Chief's Report: Using a handout, Chief VanCamp presented the May Monthly Report. Chief LeMay provided an update on staffing. We had one volunteer leave and five new members who graduated from EMT academy. This brings our volunteer numbers to thirty-one.

Policy 3-06-PO Drug & Alcohol Free Workplace – Using a handout, Chief VanCamp requested Board approval for Policy 3-06-PO Drug & Alcohol-Free Workplace. He briefly reviewed the need for the policy. Questions were asked for clarity. Commissioner Kilpatrick clarified that the Board approved policies and the Chief has been granted authority to create and implement procedures. Following the request, Commissioner Long moved to approve the Resolution as presented. Commissioner Hunter seconded the motion. The Board unanimously approved Policy 3-06-PO as presented.

Secretary Report:

Community Outreach Team Update – Secretary Stumpf gave a COT update, sharing that school visits have been scheduled as well as participation in the local Strawberry Festival.

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated May 14, 2024, and Special meetings dated May 17th and June 10th for approval. Commissioner Hunter moved to approve the minutes as presented; Commissioner Bivens seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review, and with questions asked for clarity regarding specific warrants, Commissioner Bivens moved to approve all warrants as presented. Commissioner Long seconded the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

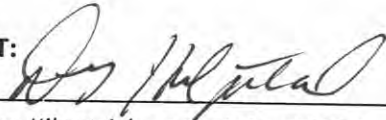
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| <u>General Fund (6680)</u> | Warrants 21871-21883 | totaling \$10,431.02 |
| | Warrants 21885-21895 | totaling \$11,383.73 |
| | Warrants 21896-21906 | totaling \$14,640.99 |
| | Warrants 21918-21932 | totaling \$6,498.18 |
| <u>Payroll Fund (6680)</u> | Warrants 21908-21917, eft5-24a-z | totaling \$276,129.02 |
| <u>CR&R Fund (6681)</u> | Warrant 21907 | totaling \$2,256.75 |

Announcements: Secretary Stumpf reminded the Board of the June 23rd Association Picnic.

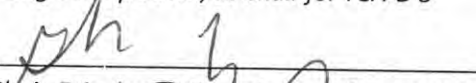
Executive Session: (As per RCW 42.30.110 (OPMA)) At 5:55 pm, the regular meeting adjourned and began an executive session. The purpose of the meeting was for an employee performance review. The estimated time was twenty minutes. The session concluded at 6:15 pm and the regular meeting reconvened. No action was taken.

Adjourn: The Board announced that the next regular meeting is scheduled for July 9, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the meeting adjourned at 6:16 pm.

ATTEST:



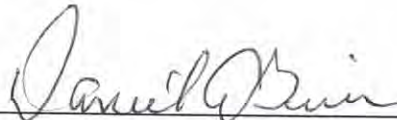
Douglas Kilpatrick, as Chair for TCFPD 8



Gloria Zvirzdys, as Commissioner for TCFPD 8



Pamela Long, as Commissioner for TCFPD 8



Daniel Bivens as Commissioner for TCFPD 8

Jake Hunter, as Commissioner for TCFPD 8



Heidi Stumpf, District Secretary for TCFPD