



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
November 29, 2018**

MINUTES of the Special meeting held November 29, 2018. Board members present were Commissioners Harper, Berman, and Gleckler. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were also in attendance. Auditors Bristol and Coleman were also in attendance. The meeting was called to order at 1:05 pm at Station 8-1.

Audit Exit Meeting

The purpose of the meeting was for the State Auditor's office to review the recent accountability audit for the District. This was performed for January 1, 2015 through December 31, 2017.

Using handouts, Auditor Jordan Coleman introduced himself and Audit Manager Bryson Bristol. He reviewed the outcome of the audit that included:

- The District staff were helpful and easy to work with
- There were no findings or concerns
- The cost of the audit will be \$4,800
- Items reviewed in the audit were procurement; tracking small & attractive assets; Open Public Meeting minutes and the financial condition of the District.

Following the review and questions asked for clarity, Jordan shared that the next scheduled audit will be conducted in 2021 and will cover fiscal years 2018-2020. It will include accountability and a financial statement audit. The cost will be estimated at \$10,000.

In closing, the auditor told the Board that he would forward some helpful financial resources for setting benchmarks and fiscal responsibility.

Adjourn:

The Board announced that next regular meeting will be held on December 11, 2018, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 1:25 pm.

ATTEST:



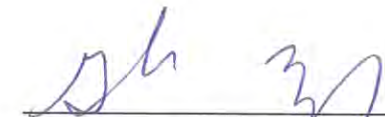
Tom Engle, as Chair for TCFPD 8



Richard Gleckler, as Commissioner for TCFPD 8




Michael Berman, as Commissioner for TCFPD 8



Gloria Zvirzdys as Commissioner for TCFPD 8



William Harper, as Commissioner for TCFPD 8



Heidi Stumpf as District Secretary for TCFPD 8