



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
April 10, 2018**

MINUTES of the regular Board meeting held April 10, 2018 at the South Bay Station 8-1. Commissioners Harper, Zvirzdys, Gleckler and Berman were in attendance. Commissioner Engle participated by phone. Chief VanCamp, Assistant Chiefs LeMay and Kilpatrick and Secretary Stumpf as well as several public guests also attended the meeting. The meeting was called to order at 5:30 pm.

Public Comments: Jenna Shapotis shared comments promoting Biochar. She wants to raise public awareness and requested that the District host an event for the public that would include education and a burning demonstration on Biochar. She would be the lead with the event and suggested it be held in October. Questions were asked for clarity. Commissioner Zvirzdys responded that it would have to meet county burn regulations, etc. before a final decision could be made. She suggested Ms. Shapotis work with staff on details. Additional comments were made that it would be good for the District to host community education events.

Draft Master Planning Public Presentation: Using a Power Point presentation, Commissioner Harper and Chief VanCamp provided a draft Master Planning presentation in preparation for the public meeting on April 30th. The purpose of the presentation was to gain feedback and suggestions for improvement prior to the event. Commissioner Harper led the presentation with the first slides, followed by Chief VanCamp, and closed by Commissioner Harper. Topics included:

- Phases of Master Planning
- Details of staffing
- Details of facilities (including maps)
- Call Volume and Response time
- Funding

Following the presentation, input and suggestions were made that included:

- Improve the identification of station locations – zoom in with photos of stations
- Use handouts
- Reduce the amount of information – simplify
- Use high-level information instead of details
- Clarify the timeline
- Focus more on areas that will directly impact the public public (ie. Levy lid lift)
- Briefly explain how/why final decisions were made

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular March 13th and Special Meeting February 1st for approval. Following a brief discussion, Commissioner Zvirzdys moved to approve the minutes as presented; Commissioner Harper seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Questions regarding some purchases were asked for clarity. As of April 10, 2018, after extensive review and discussion regarding the expenses,

Commissioner Harper moved to approve the warrants as submitted; Commissioner Gleckler seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 15676-15694	totaling \$21,578.85
	Warrants 15713-15721	totaling \$16,572.38
	Warrants 15722-15736	totaling \$80,501.15
<u>Payroll Fund (6680)</u>	Warrants 15695-15712 & EFT3-27a-m	totaling \$112,723.63

Announcements – Secretary Stumpf reminded the Board of upcoming meeting dates. Assistant Chief LeMay announced the upcoming Duck Dash event.

Commissioner Comments:

- Commissioner Zvirzdys commented that the presentation was well done.

Follow-up Items: Action items from the meeting:

- Master plan presentation to be revised
- Bio-Char public demonstration to be followed-up

Adjourn:

The Board announced that next regular meeting will be held on May 8, 2018, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 7:05 pm.

ATTEST:



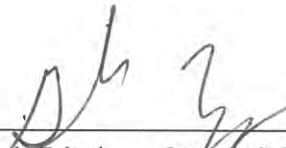
Tom Engle, as Chair for TCFPD 8



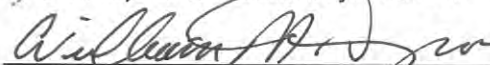
Richard Gleckler, as Commissioner for TCFPD 8



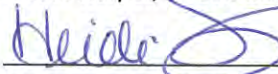
Michael Berman, as Commissioner for TCFPD 8



Gloria Zvirzdys as Commissioner for TCFPD 8



William Harper, as Commissioner for TCFPD 8



Heidi Stumpf as District Secretary for TCFPD 8