



**Thurston County Fire Protection District 8  
Special Board of Fire Commissioners' Budget Workshop  
October 19, 2020**

MINUTES of the SPECIAL Board budget workshop held October 19, 2020, as a video-conference call, at the South Bay Station 8-1. Commissioners Gleckler, Harper, Zvirzdys, Kilpatrick and Long were in attendance. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf also participated. Member Dan Bivens also attended. The meeting was called to order at 10:07 am.

**Insite Wireless Proposal:** At the regular October 13<sup>th</sup> Board meeting, Chief VanCamp was directed to seek input from other agencies on the value of the land and the benefits of the proposal to the District from Insite Wireless for a property purchase agreement. Chief VanCamp contacted representatives from DNR and WSP, Realtor Terry Toth and others. The general input was positive; confirming that the offer was reasonable based on fair market value. Further, he explained that Insite already owns adjacent property. Following a lengthy discussion, with questions asked for clarity, Commissioner Gleckler moved to approve and accept the proposal from Insite Wireless based on the draft terms presented. Commissioner Kilpatrick added supporting comments. Commissioner Long seconded the motion. The motion passed four to one; Commissioner Harper voting no.

**Revised 2021 Budget Policy Direction:** Chief VanCamp briefly highlighted the minor edits made to the previously approved 2021 Budget Policy Direction. He clarified that goal #1 (The District shall achieve 98% District-wide minimum incident readiness and response staffing levels..." is intended to be an annual goal.

**Draft 2021 Expense Budget:** Using a handout, Chief VanCamp reviewed the draft expense budget proposal. Questions were asked for clarity and input provided by the Board. The following topics were discussed, clarified or input was provided:

- Volunteer numbers are expected to be lower since recruit academy was cancelled this year
- Chief VanCamp recommends a cost of living adjustment to the volunteer stipend schedule
- Assistant Chief LeMay provided comments on recruitment and training
- Zero-based budgeting
- End of year cash carryover
- Covid-19 expenses and FEMA grant reimbursement
- Increased costs for facility maintenance; PPE; gear; and uniforms
- Suppression supplies (including hose)
- Changes to revenues (no facility rental income and reduced interest income)

Using a handout, Chief VanCamp briefly reviewed the draft budget proposal for the Capital Repairs & Replacement Fund (CR&R 6681). He explained that the CR&R fund estimates were formula driven. He expects to evaluate and update the schedule in the future.

Using a handout, Chief VanCamp briefly reviewed the draft budget proposal for the Capital Projects Fund (6685). Expenses include the residence house; Training Center and updates to the North Olympia Station 83. Questions were asked for clarity, including a discussion on estimated contract bid costs.

**TCOMM Radio Project:** Chief VanCamp led a brief discussion on the TCOMM Radio Project. Questions were asked for clarity, including details on the terms of agreement and any value for the District. TCOMM will pay for electricity and propane used at the location, which would benefit the District.

**Closing:** In closing, Chief VanCamp asked that Board members send their budget comments and questions to him, individually. The draft operating budget will be up for approval at a future meeting. Secretary Stumpf gave a reminder that the Annual Budget hearing will be held at the November 10<sup>th</sup> regular meeting and will focus on approval of revenue requests to the county.

**Exempt session:** (As per RCW 42.30.140 (OPMA)) At 11:46 am, the regular meeting adjourned to an exempt session. The purpose of the meeting was to discuss labor issues. The estimated time was one hour. The exempt session concluded at 12:35 pm and the regular meeting reconvened. No actions were taken.

**Adjourn:**

The Board announced that next regular meeting is scheduled on November 10, 2020, beginning at 5:30 pm and will be a conference call to be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed, and the meeting adjourned at 12:38 pm.

**ATTEST:**

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Richard Gleckler, as Chair for TCFPD 8  
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Douglas Kilpatrick, as Commissioner for TCFPD 8  
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Pamela Long, as Commissioner for TCFPD 8

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Gloria Zvirzdys as Commissioner for TCFPD 8  
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William Harper, as Commissioner for TCFPD 8  
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Heidi Stumpf, District Secretary for TCFPD