



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Special Workshop
February 10, 2020**

MINUTES of the SPECIAL Board workshop held February 10, 2020, at the South Bay Station 8-1. Commissioners Gleckler, Harper, Kilpatrick, Long and Zvirzdys were in attendance. Chief VanCamp and Secretary Stumpf were also in attendance. Assistant Chief LeMay was unable to attend. The meeting was called to order at 9:00 am.

The purpose of the meeting was to review the draft expense budget for 2020.

Using a handout, Chief VanCamp reviewed the draft expense budget proposed for 2020. He began with a review of anticipated revenues. Questions were asked for clarity.

Chief VanCamp explained that most of the expenses remained the same as 2019; with a few exceptions.

- Labor estimates were primarily driven by the Collective Bargaining Agreement that is up for Board approval at the February 11th Board meeting.
- Communications increased due to additional wireless services, mobile data and cell phones for vehicles.
- Secretary Stumpf explained that technology costs increased due to additional per-user IT services that include Microsoft Office 365 monthly charges; spam filtering monthly charges and software expenses. The actual managed IT services are not too much higher than we paid last year. We also have two new copiers (at Stations 8-1 & 8-3).
- Insurance coverage was briefly discussed.
- Executive salary rates increased by 9%, based on CBA increases. Board to review in a separate process.
- The Chief recommends a 10% increase to volunteer stipends for 2020.
- Health & Wellness was increased due to an intent to improve our wellness program.
- Reducing the budget for Commissioners' stipends was briefly discussed.
- The CR&R budget was briefly reviewed. Chief VanCamp noted that a budget to improve the septic systems was included.
- No major changes to the reserve and capital facilities funds were made.
- The Board discussed creating their own budget at some time in the future.

Adjourn:

The Board announced that next regular meeting is scheduled on February 11, 2020, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 10:45 am.


ATTEST:


Richard Gleckler, as Chair for TCFPD 8


Douglas Kilpatrick, as Commissioner for TCFPD 8


Pamela Long, as Commissioner for TCFPD 8


Gloria Zvirzdys as Commissioner for TCFPD 8


William Harper, as Commissioner for TCFPD 8


Heidi Stumpf, District Secretary for TCFPD 8