



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
March 12, 2024**

MINUTES of the regular Board meeting held March 12, 2024, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Long, Bivens and Hunter, as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Commissioner Zvirzdys participated remotely. The meeting was called to order at 5:30 pm.

**Chief's Report:** Using a handout, Chief VanCamp presented the February Monthly Report. Questions were asked for clarity. He also provided an update on the Thurston County Emergency Management networking project status at Station 8-2 and the North Olympia Station 8-3 Fire Protection Plan study. Commissioner Kilpatrick and Chief VanCamp shared highlights from the recent Pacific Northwest Leadership conference that they both attended. Chief LeMay provided a staffing report, sharing that our current volunteer count of 28 remains the same as last month. Chief VanCamp gave a facilities update regarding the water-pipe flooding incident, sharing that all the painting and carpet installation at Station 8-1 is complete. Lighting was briefly discussed. Battalion Chief McBride and Lieutenant Chiatovich were recognized for their outstanding job of managing the facility project.

**District 5-year Master Plan:** Using handouts, Chief VanCamp briefly reviewed the previously Board-approved Business Plan and requested approval to put an Excess Levy on the November primary election ballot. He further explained some details about the process. He also clarified the significant reduction in the assessed valuation estimate. Following a discussion, Commissioner Hunter moved to approve the request as presented. Commissioner Bivens seconded the motion. The Board unanimously approved the request to put an Excess Levy on the November primary election ballot.

**Board Workshop:** Chief VanCamp shared that he is working with Commissioner Hunter to establish an agenda for a future Board workshop to discuss concerns and recommendations that were previously discussed at last month's meeting. Once confirmed, Secretary Stumpf will schedule the workshop.

**Secretary Report:**

**Community Outreach Update:** Secretary Stumpf (representing Lieutenant Bonser) delivered an update on the COT's social media activity in February. She emphasized that the communication strategy for the excess levy should intensify as the election draws nearer. Commissioner Hunter also suggested that initiating the campaign now would be prudent, considering that other agencies have experienced "anti-levy" communications with constituents ahead of the supporting group.

**Minutes of Previous Meeting** – Secretary Stumpf presented the minutes of the regular meeting dated February 13, 2024, for approval. Commissioner Long moved to approve the minutes as presented; Commissioner Hunter seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants** - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review, and with questions asked for clarity regarding specific warrants, Commissioner Hunter moved to

approve all warrants as presented. Commissioner Long seconded the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<b><u>General Fund (6680)</u></b>	Warrants 21661-21675	totaling \$23,134.13
	Warrants 21678-21684	totaling \$6,301.02
	Warrants 21700-21712	totaling \$25,643.26
	Warrants 21716-21733	totaling \$24,758.02
<b><u>Payroll Fund (6680)</u></b>	Warrants 21693-21699, 21714&21715,EFT2-27a-z	totaling \$307,147.86
<b><u>CR&amp;R Fund (6681)</u></b>	Warrants 21676-21677	totaling \$8,997.60
	Warrants 21685 & 21713	totaling \$9,654.92

**Announcements:**

Secretary Stumpf shared:

- There will be a Special Board Meeting on Friday, March 22, 2024, beginning at 9:00 am.

**Commissioner Comments:**

- Commissioner Zvirzdys shared concerns with the Zoom link posted on the website. Secretary Stumpf will research the issues and resolve them.
- Commissioner Kilpatrick shared that Lacey Fire will be celebrating their 75<sup>th</sup> anniversary with a parade (that includes participation with our vintage engine) to be held on April 2<sup>nd</sup> from 2:00-4:00 pm.

**Review and Follow-Up:**

- Chief VanCamp and Commissioner Hunter will work on a draft agenda for a future workshop to discuss Commissioner Hunter’s recommendations.

**Adjourn:** The Board announced that the next regular meeting is scheduled for April 9, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, a motion was made and seconded to adjourn. The motion passed, and the meeting adjourned at 6:16 pm.

**ATTEST:**

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*Douglas Kilpatrick, as Chair for TCFPD 8*

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*Daniel Bivens as Commissioner for TCFPD 8*

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*Gloria Zvirzdys, as Commissioner for TCFPD 8*

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*Jake Hunter, as Commissioner for TCFPD 8*

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*Pamela Long, as Commissioner for TCFPD 8*

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*Heidi Stumpf, District Secretary for TCFPD*