



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
May 11, 2020**

MINUTES of the regular Board meeting held May 11, 2021, as a video-conference call, at the South Bay Station 8-1. Commissioners Zvirzdys, Harper, Kilpatrick, Bivens and Long were in attendance. Chief VanCamp Assistant Chief LeMay, and Secretary Stumpf also participated. Several Department members were also in attendance. The meeting was called to order at 5:30 pm.

**Chief's report:** Using handouts, Chief VanCamp reviewed the April 2021 Report. Questions were asked for clarity. Topics of discussion included:

- Commissioner Harper thanked the Chief for including the “staffing average” numbers in the Monthly Report; however, he would like to see running statistics by month for an at-a-glance comparison.
- The septic project is in the process of being re-bid in hopes of increased interest.
- The TCOMM Tower project at Johnson Point Station 8-2 is in the permitting stage. Work is estimated to begin in July.
- A hearing was recently held for the Department of Fish & Wildlife who will be making upgrades to the Boston Harbor Marina. Chief VanCamp sees no impacts to the Fire Department.
- Two Fire Commissioners are lobbying for increased medical benefits through Trusteed Plans to provide an NFPA physical for firefighters. They are hoping for endorsement from the TCFA.
- The District Master Plan draft will be reviewed later.

**Boston Harbor Property:** Chief VanCamp shared that the property next to the North Olympia Station 83 will be for sale soon. He was approached by the realtor of the seller to see if the District would be interested in purchasing it. He doesn't know the value of the property but has an estimated selling price. He also doesn't have a recommendation for a viable use for the property. A lengthy discussion ensued as to what value the property would have for the District and what it could be used for; what added expenses would be necessary to make it usable; and concerns as to whether there are any easement restrictions that could impact the Department. Following the discussion, Chief VanCamp was directed to explore the status of the easement including any restrictions or limitations.

**Secretary Report:**

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated April 13th for approval. Following a brief discussion, Commissioner Harper moved to approve the minutes as presented; Commissioner Bivens seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity, including the HVAC service agreement. As of May 11, 2021, after extensive review and discussion regarding the expenses, Commissioner Kilpatrick moved to approve all warrant as presented. Commissioner Long second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 19174-19189	Totaling \$17,979.28
	Warrants 19197-19205	Totaling \$10,047.63

	Warrants 19216-19222	Totaling \$2,406.07
	Warrants 19226-19235	Totaling \$10,189.43
<u>Payroll Fund (6680)</u>	Warrants 19191-19196	Totaling \$19,112.78
	Warrants 19206-19215&EFT4-27a-z	Totaling \$190,730.05
	Warrants 19223-19225 & EFT4-30a-c	Totaling \$8,601.50
<u>CR&amp;R Fund (6681)</u>	Warrant 19190	Totaling \$288.32
<u>Cap Proj Fund (6685)</u>	Warrant 19236	Totaling \$193.50

**Announcements:** Secretary Stumpf shared a reminder of the WFCAs upcoming Webinar.

**Outstanding Action Items:**

- 78<sup>th</sup> Street easement parcel

**Action Items:**

- Staffing averages running statistics by month to be included in Monthly Report
- Easement restrictions next to Boston Harbor Station 8-3 to be investigated

**Executive Session:** (As per RCW 42.30.110 (OPMA)) At 6:07 pm, the regular meeting adjourned to executive session. The purpose of the meeting was to discuss a personnel evaluation. The estimated time was ten minutes. At 6:15 pm, the executive session concluded and the regular meeting reconvened. No action was taken.

**Exempt Session:** (As per RCW 42.30.140 (OPMA)) At 6:17 pm, the regular meeting adjourned to an exempt session. The purpose of the meeting was to discuss labor issues. The estimated time was forty minutes. The session concluded at 6:55 pm. No actions were taken.

**Adjourn:**

The Board announced that next regular meeting is scheduled on June 8, 2021, beginning at 5:30 pm. There being no further business, the motion was made and seconded to adjourn. The motion was passed, and the meeting adjourned at 7:00 pm.

**ATTEST:**

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Gloria Zvirzdys, as Chair for TCFPD 8

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Daniel Bivens as Commissioner for TCFPD 8

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Douglas Kilpatrick, as Commissioner for TCFPD 8

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William Harper, as Commissioner for TCFPD 8

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Pamela Long, as Commissioner for TCFPD 8

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Heidi Stumpf, District Secretary for TCFPD