



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
June 12, 2018**

MINUTES of the regular Board meeting held June 12, 2018 at the South Bay Station 8-1. Commissioners Harper, Engle, Gleckler, Zvirzdys and Berman were in attendance. Chief VanCamp, Assistant Chiefs LeMay, McBride and Secretary Stumpf also attended the meeting. Guest Steve Hatton was in attendance. Officer LaDue and his family, as well as several other volunteers, officers and members of the public were in attendance. The meeting was called to order at 5:30 pm.

**Promotion Ceremony:** Chief VanCamp announced that Captain Chris LaDue has been promoted to Battalion Chief and would be officially pinned. LaDue asked his wife, Heather, to do the honors. Statements of congratulations were shared and celebratory cake was enjoyed by all.

**North Olympia Station 8-3 Repair Update:** Using a handout, engineer Steve Hatton of the engineering firm Hatton, Godat, Pantier, presented a design proposal for the fire suppression water storage system at Station 8-3. He explained that the request for a repair quote was prompted from a break in the 25+ year old pipe, the aged reservoir fill-control valve and the controls working at a low level. His recommendation was to replace the underground pipe and add a robust pressure sensing valve as well as a new water-level indicator board. The estimated cost would be approximately \$25,000 which also includes performing all necessary testing and documentation.

Commissioner Berman also provided a handout and using a large drawing of the proposed design, discussed the proposed repair. He then presented an alternative repair suggestion that would alleviate the need to tear up the asphalt to replace the pipe. Although he didn't have specific cost estimates for his alternative solution, he feels that the elimination of the asphalt work would be significantly less expensive than the recommended proposal. Mr. Hatton shared his opinion that although the alternative solution could work, there were several unknown factors that could impact the project and long-term operation of the system. These elements would need to be evaluated for their technical merits and any actual savings. Further, his estimated charge to review the option would be approximately \$1000 to provide a cost estimate for the alternative project. Following a lengthy discussion, Commissioner Harper made a motion to hire Mr. Hatton, on behalf of his firm, to review Commissioner Berman's alternative repair plan and to present his findings to the Board prior to approval of the repair. The review would include cost estimates, trade-offs, issues and impacts related to the proposal. Commissioner Gleckler seconded the motion. The Board unanimously approved said motion.

**Chief's Report:** Using a handout, Chief VanCamp presented the May 2018 Monthly Report. Questions were asked for clarity that included the status of Engine 8-1. Concern was expressed for the excessive amount of time the unit has been out of commission. It was explained that some of the delay was due to back-ordered parts. Commissioner Harper commented that he would like to keep the Boston Harbor Hydrant system on the Action Item List. Assistant Chief LeMay provided an update on new recruit status, sharing that 14 new members had been tested and will be going through orientation on June 21<sup>st</sup>. He also reminded the Board of the graduation ceremony on June 20<sup>th</sup>. Battalion Chief Robinette provided a detailed update on a fire incident that had occurred earlier in the day.

## **Master Plan Update:**

**Phase II** - Using a handout, Commissioner Harper made a motion requesting approval of the Master Plan: Phase II Facilities & Deployment; and to begin implementation of Objective No. 2 for each of the four properties that are not part of the District's strategic vision:

- 78<sup>th</sup> Ave.
- Puget Beach
- Zangle Rd.
- Libby Rd.

Further, the Board directs the Chief to present at the July meeting: for each of the 4 properties, either a plan for productive interim use or a resolution for surplus along with plans for their sale for the highest value attainable consistent with District Policy and applicable Law. Commissioner Gleckler seconded the motion. The Board unanimously approved said motion.

**Phase III** – Using a handout, Chief VanCamp reviewed the recommendation to establish specific integrated decision making teams for the following areas: Apparatus & Equipment; Incident Readiness and Response; Public Education and Prevention; Technology Support and Training & Education. Recommendations for members and chairs for each team were also shared; including the suggestion to have one Board member participate on each team. He explained that the established guidelines and objectives would be coordinated with the Incident Readiness and Response team. Following a discussion, Board members were asked to email their preferred participation team to the Chief for selection. Commissioner Harper commented that it should be reinforced that teams provide guidance for future changes, not to document what we are currently doing. It was also noted that timelines and budgets should be included.

**2018 General Election Ballot Measure:** Using a handout provided by legal counsel Brian Snure, Chief VanCamp led a discussion to place a ballot measure on the November ballot to restore the tax levy rate to \$1.50 per \$1000 and to establish a limit factor of 6% for five years. He explained that the additional revenue will be needed to hire more responders and implement the Master Plan. Commissioner Berman expressed his desire to separate the issues individually. It was explained that historically, agencies always put them on as one ballot measure in order to not confuse the issues. Commissioner Gleckler expressed his concern for some of the verbiage in the Resolution that wasn't consistent with the explanatory statement. Commissioner Harper expressed his concern that although we do need the additional funding, we haven't implemented improvement measures yet. Following a lengthy discussion, Commissioner Zvirzdys moved to put the two ballot measure issues on one ballot for the November election; further, to correct the Resolution for clarity and consistency with the explanatory statement. Commissioner Gleckler seconded the motion. The motion passed with four yes votes; Commissioner Berman voting no.

## **Secretary Report:**

**Minutes of Previous Meeting** – Secretary Stumpf presented the minutes of the regular May 8th and Special Meeting June 1st for approval. Following a brief discussion, Commissioner Gleckler moved to approve the minutes as presented; Commissioner Zvirzdys seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants** - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Questions regarding some



purchases were asked for clarity, some of which Secretary Stumpf will follow-up on. As of June 12, 2018, after extensive review and discussion regarding the expenses, Commissioner Harper moved to approve the warrants as submitted; Commissioner Gleckler seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 15877-15886	totaling \$5,863.34
	Warrants 15887-15905	totaling \$17,482.52
	Warrants 15906-15911	totaling \$2,002.73
	Warrants 15929-15934	totaling \$14,497.78
	Warrants 15935-15954	totaling \$12,527.73
<u>Payroll Fund (6680)</u>	Warrants 115913-15928 & EFT5-25a-n	totaling \$100,252.56
<u>CR&amp;R Fund (6681)</u>	Warrants 15912 & 15955	totaling \$3,637.50

Smoke Alarms – Secretary Stumpf presented a recommendation for new smoke alarms to be given to the community that are higher quality than the current ones and are UL approved. The cost would be \$5.88 each. Following a brief discussion, the Board approved the purchase.

Announcements – Secretary Stumpf reminded the Board of the June 20<sup>th</sup> graduation and also asked that they let her know if they planned to attend the WFCA conference in Yakima October 24-26.

**Follow-up Items:** Action items from the meeting:

- Steve Hatton to review Commissioner Berman’s alternative repair solution for Station 8-3 water reservoir
- Chief VanCamp to follow-up on plan for disposal of properties
- Board to provide input to the Chief participation of Phase III Teams
- Legal documents for ballot issue to be edited
- New smoke alarms to be purchased

**Executive Session:** At 7:45 pm, the regular meeting adjourned to executive session. The purpose of the meeting is to discuss performance evaluations as per RCW 42.30.110. The estimated time was twenty minutes. At 8:05 pm the Executive Session concluded and the regular meeting convened. Following the meeting, no actions were taken.


**Adjourn:**

The Board announced that next regular meeting will be held on July 10, 2018, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 8:06 pm.

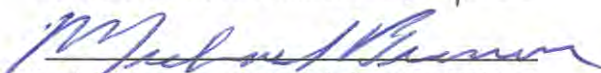
**ATTEST:**



Tom Engle, as Chair for TCFPD 8



Richard Gleckler, as Commissioner for TCFPD 8



Michael Berman, as Commissioner for TCFPD 8

Gloria Zvirzdys as Commissioner for TCFPD 8



William Harper, as Commissioner for TCFPD 8



Heidi Stumpf as District Secretary for TCFPD 8