



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
April 9, 2019**

MINUTES of the regular Board meeting held April 9, 2019, at the South Bay Station 8-1. Commissioners Harper, Gleckler, Berman and Zvirzdys were in attendance. Commissioner Engle participated by phone. Chief VanCamp, and Secretary Stumpf were also present. Several members of the Department and past members were in attendance. The meeting was called to order at 5:30 pm.

**Officer Development Program:** Chief VanCamp introduced Battalion Chief Damian Longmire, who presented a brief overview of the Officer Development Program (ODP). BC Longmire went on to introduce the current members participating in the Leadership program. They included: David Liukkonen; Drew Bonser; Amber Sullivan and Shane Frost. Following the introductions, questions were asked for clarity and comments of congratulations were shared.

**Chief's Report:** Using a handout, Chief VanCamp presented the March 2019 Monthly Report. Questions were asked and comments were made about the increase in call volume and improved staffing. Chief VanCamp shared an update on the Master Planning Phase III, noting that a draft *Incident Response and Readiness* report is currently under review by the IDMT and once approved, will be presented to the Board. Similarly, reports on *Training* and *Community Risk Reduction* will also be presented to the Board. A recent arson fire investigation was also discussed.

**Facilities Update:** Chief VanCamp provided an update on the following: Fire protection repairs are in process and the bay door is being replaced at Station 8-3. Additional doors are being evaluated for possible replacement at Stations 8-1 and 8-3. A discussion ensued on the possibility of purchasing the property next to Station 8-3 should it become available. Two hundred thousand dollars has been set aside for a possible property purchase. Surplus property on Zangle Road was successfully sold. Surplus property on Libby Road will be offered for sale soon. Chief VanCamp shared that after further review of the proposed cell tower lease buyout from Insite, he recommends the District continue with the current lease and not accept the buyout offer as it is not in the best interest of the District.

**Public Access Defibrillators:** Chief VanCamp shared that a request was made to consider assisting local businesses in obtaining public access defibrillators. Possible businesses would include marinas, schools (if they didn't already have them), churches, etc. The District would also provide training. Following a discussion and Board support, Chief VanCamp was directed to research details (including cost) and provide further recommendations to the Board in the future.

**Board Workshop:** The Executive Performance Committee (made up of Chief VanCamp and Commissioners Harper and Zvirzdys) has met once and will be trained on the PDP process next week. Commissioner Harper commented that they intend to keep it simple and to standardize the performance process for the future. The collective bargaining agreement expires at the end of this year and early negotiations are taking place.

**Secretary Report:**

**Minutes of Previous Meeting** – Secretary Stumpf presented the minutes of the regular meeting dated March 12 and special workshops dated March 18 & 25 for approval. Commissioner Gleckler moved to approve the minutes as presented; Commissioner Zvirzdys seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity.

As of April 9, 2019, after extensive review and discussion regarding the expenses, Commissioner Gleckler moved to approve the warrants as submitted; Commissioner Harper seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 16874-16894	Totaling \$35,766.90
	Warrants 16908-16922	Totaling \$15,142.28
<u>Payroll Fund (6680)</u>	Warrants 16873, 16895-16907 & EFT3-27a-q	Totaling \$133,796.12

**Commissioner Comments:**

- Commissioner Gleckler shared a newspaper article indicating a 16-unit Behavior Health Building is being built somewhere on South Bay Road. This will be in our service area.
- Commissioner Berman thanked BC Longmire and the members who attended the meeting. He also asked questions about the status of the recent crab feed.
- Commissioner Gleckler commented that he would like to request that meals not served at future Board meetings and workshops. He would like them scheduled around meal times in order to save money. Other Board members were in support of his request.
- Commissioner Harper added that he agrees we are having meals too frequently; however, he thinks once a year or so, it is important to break bread together to support teamwork.

**Action items from the meeting:**

- Chief VanCamp will research options for Public Access Defibrillators.
- The assessed value of the property next to Station 8-3 will be researched.
- Master plan Phase III documents will be sent to the Board.

**Executive Session:** At 6:25 pm, the regular meeting adjourned to executive session. The purpose of the meeting is to discuss an employee performance evaluation. The estimated time was twenty minutes. At 6:45 pm the Executive Session concluded and the regular meeting convened. Following the meeting, no actions were taken.

**Adjourn:**

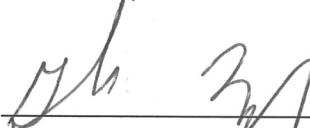
The Board announced that next regular meeting is scheduled on May 14, 2019, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 6:50 pm.

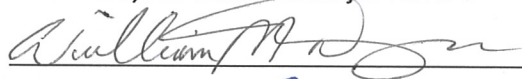
**ATTEST:**


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Richard Gleckler, as Chair for TCFPD 8

  
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Tom Engle, as Commissioner for TCFPD 8

  
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Michael Berman, as Commissioner for TCFPD 8

  
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Gloria Zvirzdys as Commissioner for TCFPD 8

  
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William Harper, as Commissioner for TCFPD 8

  
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Heidi Stumpf, District Secretary for TCFPD