



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
June 8, 2021**

MINUTES of the regular Board meeting held June 8, 2021, as a video-conference call, at the South Bay Station 8-1. Commissioners Zvirzdys, Harper, Kilpatrick, Bivens and Long were in attendance. Chief VanCamp Assistant Chief LeMay, and Secretary Stumpf also participated. The meeting was called to order at 5:30 pm.

**Chief's report:** Using a handout, Chief VanCamp reviewed the June 2021 Monthly Report. Questions were asked for clarity. Topics of discussion included:

- District Goals & Objectives were reviewed. Suggestions were made to revise and clarify some verbiage.
- The septic project has temporarily been placed on hold due to higher material prices, supply chain challenges, labor shortages and insufficient bid submissions.
- A new recruit application process that began on June 1st was explained.

**Potential Community Outreach Program:** Secretary Stumpf shared a draft Community Risk Reduction program aimed at Seniors that Lacey Fire is launching. She explained that it would be a great program for our citizens but needed to be further explored. The program would require we have volunteers conduct home safety inspections for seniors using a checklist, then provide aid or referrals for service to help mitigate home risks. The Board generally liked the idea and encouraged further exploration of adapting and implementing the program for our District.

**2021 Conferences:** Using a handout, Secretary Stumpf reminded the Board that the 2021 Conferences/Travel hadn't been approved yet as most conferences had not been scheduled due to the pandemic, but there were two events that were now scheduled and needed Board approval. The events were the WFCAs annual Conference and the WFCAs Admin Conference. Following a brief discussion, Commissioner Kilpatrick moved to approve the conference requests. Commissioner Harper seconded the motion. The Board unanimously approved the request to attend 2021 conferences as presented.

**Secretary Report:**

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated May 11th for approval. Following a brief discussion, Commissioner Bivens moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity. As of June 8, 2021, after extensive review and discussion regarding the expenses, Commissioner Bivens moved to approve all warrant as presented. Commissioner Long second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 19237-19245	Totaling \$15,137.11
	Warrants 19246-19256	Totaling \$8,946.71
	Warrants 19266-19274	Totaling \$6,082.26

Warrants 19275-19283  
Payroll Fund (6680) Warrants 19257-19265,EFT5-27a-z  
(warrant 19259 was voided)

Totaling \$7,149.18  
Totaling \$197,258.20

**Announcements:**

- Secretary Stumpf shared a reminder of the June 13<sup>th</sup> graduation at SPSCC
- Secretary Stumpf shared that the Summer Community Newsletter was in process

**Commissioner Comments:**

- Commissioner Zvirzdys thanked Secretary Stumpf for the newsletter
- Commissioner Harper added comments on our involvement with the “Nextdoor” social media platform
- Commissioner Bivens shared that the Thurston County Fire Commissioners’ Association is supporting the concept for increased medical benefits through Trusteed Plans to provide an NFPA physical for firefighters.

**Outstanding Action Items:**

- 78<sup>th</sup> Street easement parcel

**Action Items:**

- Language for the Goals & Objectives will be revised for clarity.

**Exempt Session:** (As per RCW 42.30.140 (OPMA)) At 6:15 pm, the regular meeting adjourned to an exempt session. The purpose of the meeting was to discuss labor issues. The estimated time was fifty minutes. The session concluded at 7:05 pm. No actions were taken.

**Adjourn:**

The Board announced that next regular meeting is scheduled for July 13, 2021, beginning at 5:30 pm. There being no further business, the motion was made and seconded to adjourn. The motion was passed, and the meeting adjourned at 7:07 pm.

**ATTEST:**

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*Gloria Zvirzdys, as Chair for TCFPD 8*

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*Daniel Bivens as Commissioner for TCFPD 8*

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*Douglas Kilpatrick, as Commissioner for TCFPD 8*

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*William Harper, as Commissioner for TCFPD 8*

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*Pamela Long, as Commissioner for TCFPD 8*

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*Heidi Stumpf, District Secretary for TCFPD*