



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
January 14, 2020**

MINUTES of the regular Board meeting held January 14, 2020, at the South Bay Station 8-1. Commissioners Gleckler, Harper, Zvirzdys, Kilpatrick and Long were in attendance. Chief VanCamp and Assistant Chief LeMay were also present. Secretary Stumpf was unable to attend. Several other members were in attendance as well. The meeting was called to order at 5:30 pm.

**Welcome New Members:** Chief VanCamp and Assistant Chief LeMay welcomed and introduced the new Board members Douglas Kilpatrick and Pamela Long. Then they welcomed and introduced our new career Lieutenant Darrel Clowes, followed by a brief insignia pinning ceremony. Words of congratulations were shared.

**Chief's report:** Chief VanCamp presented the December monthly report. Questions were asked for clarity including staffing and new recruits.

**Resolution 20-01 Surplus Items:** Using a handout, Chief VanCamp requested approval of Resolution 19-05 to surplus several items, noting that the surplus list had been updated and included estimated values. He confirmed that all of the surplussed items would be sent to the Department of Enterprise Services for processing and we would receive a nominal reimbursement. An on-line account has been established so that we can monitor the status of surplussed items. Further, based on concerns expressed at the last Board meeting, the Board will review and revise the policy on surplus items for the future. Following a brief discussion, Commissioner Zvirzdys moved to approve the surplus request as presented. Commissioner Harper seconded the motion. The Board approved Resolution 20-01 as presented; with four yes votes. Commissioner Gleckler voting no.

**Master Plan Phase III:** Using handouts, Chief VanCamp presented draft Master Plan documents on Community Risk Reduction and Training and Education. He explained that the documents included previous input from the Board and requested further review with intent to approve at the next regular Board meeting.

**Station 8-3 Safety Concerns:** Chief VanCamp provided an update on the status of the safety concerns at Station 8-3 explaining that the outdoor lighting issues have been corrected. Commissioner Zvirzdys offered to notify the citizen who had expressed concern, and let her know the issues had been resolved.

**Secretary Report:**

**Minutes of Previous Meeting** – Assistant Chief LeMay, for Secretary Stumpf, presented the minutes of the regular meeting dated December 10<sup>th</sup> for approval. Commissioner Zvirzdys moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants -** Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity.

As of January 14, 2020, after extensive review and discussion regarding the expenses, Commissioner Harper moved to approve all warrant as presented. Commissioner Long Second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 17749-17765	Totaling \$24,718.14
	Warrants 17766-17781	Totaling \$21,243.66
	Warrants 17797-17813	Totaling \$11,155.59
	Warrants 17817-17834	Totaling \$22,187.47
	Warrants 17912-17927	Totaling \$17,057.49
<u>Payroll Fund (6680)</u>	Warrants 17785-17796 & EFT12-27a-t	Totaling \$158,203.39
	Warrants 17835-17911 & EFT1-1a	Totaling \$57,394.82
<u>CR&amp;R Fund (6681)</u>	Warrants 17782-17784	Totaling \$7,885.92
	Warrants 17814-17816 & 17926	Totaling \$191,552.50

Board Positions 2020: Commissioner Gleckler requested Board approval for the 2020 Board Chair and Vice Chair to remain the same as 2019 – with Commissioner Gleckler as Board Chair and Commissioner Zvirzdys as Vice Chair. Following a brief discussion, Commissioner Harper moved to keep Commissioner Gleckler as Board Chair and Commissioner Zvirzdys as Vice Chair for 2020. Commissioner Long seconded the motion. The Board unanimously approved said motion. In addition, Commissioner Gleckler asked for Board approval to appoint Commissioner Kilpatrick as the Board member for the local Board for Volunteer Firefighters. Commissioner Harper made a motion for Commissioner Kilpatrick to be the Board member for the local Board for Volunteer Firefighters for 2020. Commissioner Long seconded the motion. The Board unanimously approved said motion.

**Commissioner Comments:**

- Commissioner Gleckler requested that the Board Chair attend the monthly Association meetings in order to keep current on the interests of the membership.

**Outstanding Action Items:**

- Present benefit report for My Sidewalk software


**Action Items:**

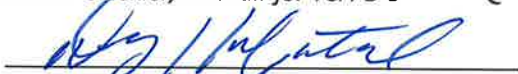
- Surplus policy to be updated
- Commissioner Zvirzdys to notify citizen of safety corrections that were made
- Board to review draft Master Planning documents and provide input to Chief

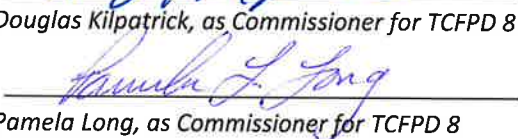
**Adjourn:**

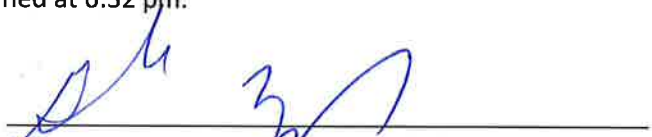
The Board announced that next regular meeting is scheduled on February 11, 2020, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 6:32 pm.

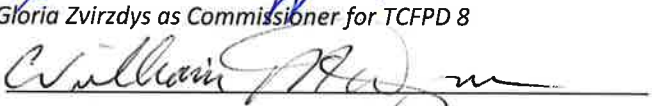
**ATTEST:**

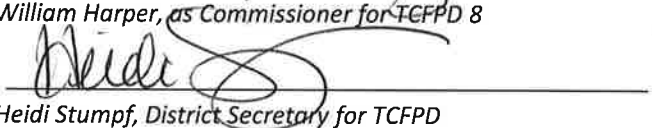
  
 Richard Gleckler, as Chair for TCFPD 8

  
 Douglas Kilpatrick, as Commissioner for TCFPD 8

  
 Pamela Long, as Commissioner for TCFPD 8

  
 Gloria Zvirzdys as Commissioner for TCFPD 8

  
 William Harper, as Commissioner for TCFPD 8

  
 Heidi Stumpf, District Secretary for TCFPD