



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
August 13, 2024**

MINUTES of the regular Board meeting held August 13, 2024, at the South Bay Station 8-1 and remotely using Zoom. Commissioners, Long, Hunter and Bivens, as well as Assistant Chief LeMay and Secretary Stumpf were in attendance. Battalion Chief McBride and Lieutenant Chiatovich also attended. Commissioner Zvirzdys participated remotely. Chief VanCamp and Commissioner Kilpatrick were unable to attend. The meeting was called to order at 5:30 pm.

Chief's Report: Using a handout, Assistant Chief LeMay presented the July Monthly Report. Questions were asked for clarity regarding burn violations and service calls. He also shared that the recent M&O levy did not pass, although it had 58% voter support, and we needed 60%. Secretary Stumpf shared our intention to re-run it in the November election. This time we have a pro statement to be included in the voter pamphlet. We will also send a mailer to constituents and continue to provide information to voters using social media. Commissioner Hunter recommended holding a special meeting to discuss strategy and next steps if the next M&O levy does not pass. Chief LeMay provided an update on staffing. He reported that we had no volunteer resignations. A current firefighter was promoted into the open lieutenant position, creating a firefighter opening. He provided details of the process used to fill that position. Questions were asked for clarity.

Volunteer Program Update: Using a handout, Assistant Chief LeMay explained that an advisory work group committee has been meeting to review our current Volunteer Program with the intent to provide improvement recommendations. He provided details of the results, explaining that the recommendations have been given to Chief VanCamp and will be implemented on October 2nd. Further, he explained a county-wide mutual advertisement to be used to recruit volunteers. Questions were asked for clarity. A copy of the report will be provided to the Board members for their review.

2025 Master Plan Update: Assistant Chief LeMay shared that program managers have provided input and recommendations to the Chief on their programs. Some topics are still in draft form. The draft Master Plan will be provided to the Board at the next regular meeting.

Policy 3-12 Annual & Sick Leave: Assistant Chief LeMay shared that the draft policy was sent to the Board for review and a request for approval will be on the agenda at the next meeting. He explained that the changes were minor and were mostly applicable to the executive staff, as the career members' leave is addressed in their CBA.

Secretary Report:

Community Outreach Team Update – Secretary Stumpf gave a COT update, sharing that the COT Coordinator resigned, and we will hopefully be replacing him soon. In the meantime, the current group is continuing to manage our social media and outreach requests.

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated July 9 and Special meeting dated August 7 for approval. Commissioner Hunter moved to approve the minutes as presented; Commissioner Bivens seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review, and a question about one warrant, Commissioner Long moved to approve all warrants as presented. Commissioner Zvirzdys seconded the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 21977-21993	totaling \$44,337.12
	Warrants 22031-22041	totaling \$23,734.17
	Warrants 22042-22050	totaling \$3,266.56
	Warrants 22106-22110	totaling \$8,478.34
	Warrants 22111-22120	totaling \$133,864.65
<u>Payroll Fund (6680)</u>	Warrants 21994-22029, EFT7-15a	totaling \$34,614.64
	Warrants 22101-22105	totaling \$43,106.92
	Warrants 22051-22061, EFT7-26a-z	totaling 322,806.36
<u>CR&R Fund (6681)</u>	Warrant 22030	totaling \$4,014.32

Facilities Update: Using a handout for information, Battalion Chief McBride shared the quote for painting the shop at the training center, explaining that it had not been painted in many years and was due.

Action Items:

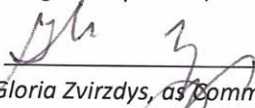
- Assistant Chief LeMay will send the documentation with recommendations for the volunteer program to the Board.
- Secretary Stumpf will investigate the question regarding a warrant.
- A special meeting will be scheduled to discuss the next ballot measure and the future outcomes if it does not pass.

Adjourn: The Board announced that the next regular meeting is scheduled for September 10, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the meeting adjourned at 6:15 pm.

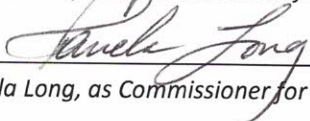
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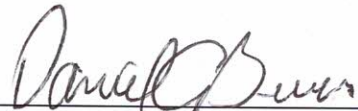
 Douglas Kilpatrick, as Chair for TCFPD 8



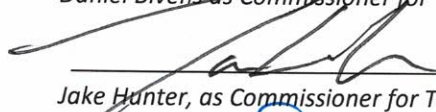
 Gloria Zvirzdys, as Commissioner for TCFPD 8



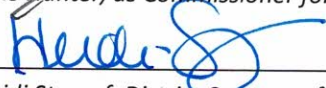
 Pamela Long, as Commissioner for TCFPD 8



 Daniel Bivens as Commissioner for TCFPD 8



 Jake Hunter, as Commissioner for TCFPD 8



 Heidi Stumpf, District Secretary for TCFPD