



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
July 12, 2022**

MINUTES of the regular Board meeting held July 12, 2022, at the South Bay Station 8-1. Commissioners Zvirzdys, Kilpatrick, Harper, Bivens and Long as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Battalion Chief McBride also participated remotely. The meeting was called to order at 5:30 pm.

**Door Locks Proposal** – Using handouts, Battalion Chief McBride discussed the need for new locks at all stations. He explained that the Stanley locks are outdated, and we are unable to update them. Further, Stanley has been unresponsive in assisting with our concerns nor have they provided us with a requested proposal for a new locks system. He recommended a proposal from Verkada Deployment for a cost of \$74,000. Due to supply chain issues and increased manufacturing costs, the cost of the bid would increase 10-15% on August 1<sup>st</sup>. He explained that we've budgeted \$45,000 for a replacement system in our 2022 CR&R budget. The contractor is on the small works roster, which would allow us to not have to go out to bid based on our procurement policy for public works projects. A lengthy discussion ensued, with questions asked for clarity. Following the discussion, Commissioner Zvirzdys moved to approve the request as proposed; Commissioner Long seconded the motion. The Board approved the motion with four votes; Commissioner Harper voting no.

**Chief's Report:** Using a handout, Chief VanCamp presented the June 2022 Monthly Report. Questions were asked for clarity including the following:

- A Statewide Cascadia Rising earthquake scenario was discussed.
- AC LeMay gave an update on the recent graduation.
- AC LeMay discussed recruitment goals to balance our three platoons.
- Chief VanCamp led a follow-up discussion on our Strategic Plan that included holding a ballot measure in November 2023. Engagement with the public was discussed. The Board generally agreed to use an "informed approach" as opposed to a formal citizen group.

**Policy 3-30-PO-00 Member Performance Evaluations:** Using a handout, Chief VanCamp requested approval for the revised policy 3-30-PO-00. Commissioner Bivens moved to approve the policy as presented. Commissioner Kilpatrick seconded the motion. The Board unanimously approved said motion.

**Secretary Report:**

**Minutes of Previous Meeting** – Secretary Stumpf presented the minutes of the regular meeting dated June 14 and Special Meeting dated June 28 for approval. Following a brief discussion, Commissioner Long moved to approve the minutes as presented; Commissioner Bivens seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants** - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. As of July 12, 2022, after extensive review and discussion regarding the expenses, Commissioner Kilpatrick moved to approve all warrant as presented. Commissioner Long second the

motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<b><u>General Fund (6680)</u></b>	Warrants 20188-20196	totaling \$13,448.44
	Warrants 20197, 20211-20222	totaling \$16,234.17
	Warrants 20223-20235	totaling \$4,365.41
<b><u>Payroll Fund (6680)</u></b>	Warrants 20198-20209 & EFT6-27a-z	totaling \$225,240.99
	Warrants 20236-20277 & EFT1	totaling \$36,388.05

**District Strategic Communications Plan:** Secretary Stumpf gave a brief update on the plan, sharing that the executive staff are working on revisions that will be shared with the Board soon.

**Announcements:**

Secretary Stumpf reminded the Board of the August 13<sup>th</sup> Awards Picnic.

**Commissioner Comments:**

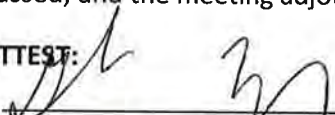
Commissioner Bivens shared updated from the TCFA that included Analee's retirement, the annual picnic at Lawrence Lake and a barbecue event.

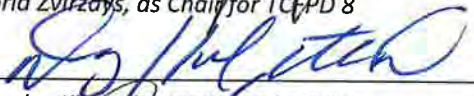
**Review and follow-up:**

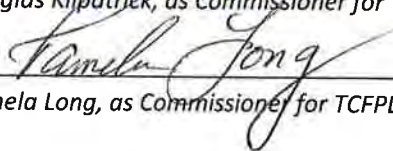
- Policy 3-30-PO-00 was approved.
- New locks will be purchased for all locations.
- The revised Strategic Communications Plan will be presented to the Board at the next regular meeting.

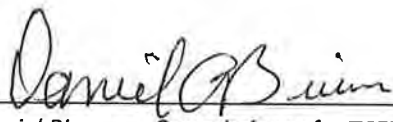
**Adjourn:** The Board announced that the next regular meeting is scheduled for August 9, 2022, beginning at 5:30 pm. There being no further business, a motion was made and seconded to adjourn. The motion passed, and the meeting adjourned at 6:34 pm.

ATTEST:

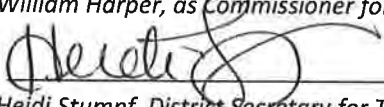
  
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Gloria Zvirzdys, as Chair for TCFPD 8

  
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Douglas Kilpatrick, as Commissioner for TCFPD 8

  
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Pamela Long, as Commissioner for TCFPD 8

  
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Daniel Bivens as Commissioner for TCFPD 8

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William Harper, as Commissioner for TCFPD 8

  
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Heidi Stumpf, District Secretary for TCFPD