



**Thurston County Fire Protection District 8  
SPECIAL Board of Fire Commissioners' Meeting  
March 22, 2024**

MINUTES of the SPECIAL Board meeting held March 22, 2024, at the South Bay Station 8-1. Commissioners Kilpatrick, Long, Bivens, Zvirzdys and Hunter, as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Legal counsel Brian Snure and Dave Luxenberg were also in attendance. The meeting was called to order at 9:00 am.

The purpose of the meeting was for legal counsel to provide training for all Board members on Labor Relations and Commissioner Roles and Responsibilities.

**Labor Relations:** Using a Power Point presentation, legal counsel Dave Luxenberg presented a detailed program on labor relations that included: Labor laws in Washington; employee rights; subjects of bargaining; history of South Bay employee union membership and Collective Bargaining Agreements; PERC; Mediation; and Unfair Labor Practices. During the presentation, questions were asked for clarity.

**Commissioner Roles, Duties and Responsibilities:** Using a PowerPoint presentation, legal counsel Brian Snure presented a detailed program on Commissioner roles, duties and responsibilities that included: Title 52 RCW; relationships; powers; district secretary; fire chief; ethics; respect and ideas for effectiveness. During the presentation, questions were asked for clarity.

Following the presentations, Robert's Rules of Order were discussed.

**Adjourn:** The Board announced that the next regular meeting is scheduled for April 9, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the meeting adjourned at 12:03 pm.

**ATTEST:**

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*Douglas Kilpatrick, as Chair for TCFPD 8*

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*Daniel Bivens as Commissioner for TCFPD 8*

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*Gloria Zvirzdys, as Commissioner for TCFPD 8*

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*Jake Hunter, as Commissioner for TCFPD 8*

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*Pamela Long, as Commissioner for TCFPD 8*

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*Heidi Stumpf, District Secretary for TCFPD*