



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
October 8, 2019**

MINUTES of the regular Board meeting held October 8, 2019, at the South Bay Station 8-1. Commissioners Harper, Gleckler and Zvirzdys were in attendance. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were present. District Secretary Heidi Stumpf and Commissioner Engle were unable to attend. Several members were also in attendance. The meeting was called to order at 5:30 pm.

A moment of silence was observed for Commissioner Michael Berman who passed away on September 22. Commissioner Gleckler noted that Mike served his community for many years, starting with the North Olympia Fire Department as a volunteer in 1985 and first being elected as a Commissioner in 1997.

Chief's report: Chief VanCamp presented the September monthly report. Questions were asked for clarity and items discussed including training topics. A request was made to list topics quarterly. Lt. Derek Hall provided facility updates that included:

- The need for a new stair master
- Overuse of septic system
- PPE extractor process
- Bay door opener status
- Community Group facility use update
- Audio Visual station update
- Pleasant Forrest community signage update
- Address sign program (400+ provided in the last 2 years)
- Station 81 retention pond and drain update

Following the updates, questions were asked for clarity and a discussion ensued. After the discussion on the replacement of the bay door opener, Commissioner Zvirzdys moved to approve the bay door motor replacement up to a maximum of \$10,000; Commissioner Harper seconded the motion. The Board unanimously approved said motion.

Master Plan Phase III: Chief VanCamp provided update on the master planning process. Using handouts, he reviewed a draft "Community Risk Reduction" plan and draft "Training & Education" plan. Questions were asked for clarity and a discussion ensued. No action was requested as these will be up for adoption at the next meeting.

Policy 3-02 Acting & Apprentice Officers: Using a handout, Chief VanCamp requested approval of the policy, noting that input had been implemented. Commissioner Gleckler made a motion to approve the policy as presented. Commissioner Harper second the motion. The Board unanimously approved Policy 3-02 Acting & Apprentice Officers.

Goals & Objectives 2019-2010 – Using a handout, Chief VanCamp requested approval of the draft Goals & Objectives for 2019-2010, noting that input and edits had been implemented. Commissioner Harper moved to approve the 2019-2020 District Goals with an amendment to the first goal, stating that the district would continue efforts to achieve 100% staff of stations. Commissioner Zvirzdys second the motion. The Board unanimously approved the 2019-2020 District Goals.

Secretary Report:

Minutes of Previous Meeting – Assistant Chief LeMay, for Secretary Stumpf, presented the minutes of the regular meeting dated September 10 and special meetings dated August 1 and September 6 for approval. Commissioner Gleckler moved to approve the minutes as presented; Commissioner Harper seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity.

As of October 8, 2019, after extensive review and discussion regarding the expenses, No specific questions pertaining to the warrants were asked. Commissioner Gleckler requests that the District Secretary provide the board the Backup documentation for credit card charges when she returns. Commissioner Gleckler moved to approve all warrant as presented. Commissioner Harper Second the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 17457-17485	totaling \$74,007.99
	Warrants 17490-17499 & 17514-17528	Totaling \$21,316.60
<u>Payroll Fund (6680)</u>	Warrants 17488-17489	Totaling \$4,110.45
	Warrants 17501-17513& EFT9-27a-t(17500 voided)	Totaling \$139,199.94
<u>CR&R Fund (6681)</u>	Warrants 17486-17487	Totaling \$12,897.95

Commissioner Comments:

- Commissioner Gleckler announced Commissioner Berman’s service will be Saturday October 12th at 2pm at the Olympia Flight Museum.
- Commissioner Gleckler announced that there will be the debriefing on Thursday October 10th of the motor vehicle response from an incident on July 4th. Commissioners and responders welcome to attend.

Outstanding Action items:

- Present benefit report for My Sidewalk software
- Present Provide estimated cost options for upgrade to septic system


Executive session: At 6:52pm, the regular meeting adjourned to executive session. The purpose of the meeting was to discuss Collective Bargaining strategy as well as the potential acquisition of a property to support a resident program for improving response in the Johnson Point peninsula. The estimated time was two hours. At 8:50 pm, it was announced that the meeting would be extended thirty minutes. At 9:22 pm, the executive session concluded and the regular meeting reconvened.

After reconvening, Commissioner Harper made a motion to authorize the Chief to proceed with an offer on a house and property centrally located on the Johnson Point Peninsula to support the resident program plan. Commissioner Gleckler Second the motion. The Board unanimously approved said motion.

Adjourn:

The Board announced that next regular meeting is scheduled on November 12, 2019, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 9:28 pm.

ATTEST:


Richard Gleckler, as Chair for TCFPD 8


Tom Engle, as Commissioner for TCFPD 8


Gloria Zvirzdys as Commissioner for TCFPD 8


William Harper, as Commissioner for TCFPD 8


Heidi Stumpf, District Secretary for TCFPD