



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
July 8, 2025**

MINUTES of the regular Board meeting held July 8, 2025, at South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Long, Hunter, and Bivens, as well as Chief VanCamp, Assistant Chief LeMay, and Secretary Stumpf were in attendance. Commissioner Zvirzdys participated remotely. Members of Platoon A were also in attendance. The meeting was called to order at 5:30 pm.

Chief's Report: The monthly report was unavailable and will be provided later.

Incident Readiness and Response Report: Assistant Chief LeMay gave a staffing update that included the status on Goals 1 and 2.

Goal 1 - IR&R Policy Review and Update.

- Significant progress has been made with some of the policies. Final drafts will be given to the Chief for his approval which is expected to be done by August.

Goal #2 - IR&R Staffing Requirements and Implementation Process.

- Five lateral firefighters have been hired and will spend two weeks in orientation. In mid-July they will attend a condensed training program.
- Questions were asked for clarity regarding the process for entry level firefighters. The testing process was explained.

Staffing Update: Using a handout, Assistant Chief LeMay reviewed the current platoon chart. The current volunteer count is twenty-eight, with a projection of twenty-seven, and plans to maintain at least twenty-five volunteers in the future. Chief VanCamp added comments on the three new program assignments for apparatus, uniforms and technology. Questions were asked for clarity.

Secretary Report:

Minutes of Previous Meeting –Secretary Stumpf, presented the minutes of the regular meeting dated June 10 for approval. Commissioner Long moved to approve the minutes as presented, Commissioner Hunter seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with last month's meeting minutes. After extensive review, and questions asked for clarity, Commissioner Hunter moved to approve all warrants as presented. Commissioner Long seconded the motion. A request to clarify unknown purchases on the credit card bill from May. Secretary Stumpf will research and respond. The Board unanimously approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 22817-22827	totaling \$23,079.23
	Warrants 22839-22848	totaling \$5,830.42
<u>Payroll Fund (6680)</u>	Warrants 22829-22837, EFT7-27a-z	totaling \$320,737.88
<u>CR&R Fund (6681)</u>	Warrants 22828 & 22838	totaling \$38,185.93

Announcements:

- Secretary Stumpf reminded the Board of the Special Meeting on July 9th.
- Chief VanCamp shared that the District participated in the Tumwater 4th of July parade and the Boston Harbor kids' parade on July 3rd.

Adjourn: The Board announced that the next regular meeting is scheduled for August 13, 2025, beginning at 5:30 pm and will be held at South Bay Station 8-1. There being no further business, the meeting was adjourned at 5:45 pm.

ATTEST:

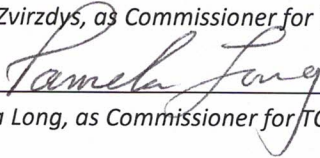


Douglas Kilpatrick, as Chair for TCFPD 8



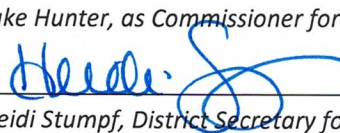
Daniel Bivens as Commissioner for TCFPD 8

Gloria Zvirzdys, as Commissioner for TCFPD 8



Pamela Long, as Commissioner for TCFPD 8

Jake Hunter, as Commissioner for TCFPD 8



Heidi Stumpf, District Secretary for TCFPD