

DISTRICT MONTHLY REPORT: JANUARY 2017

ADMINISTRATIVE:

- 1) At their January 10th regular meeting, Commissioner Harper was re-elected as Chair and Commissioner Engle re-elected as Vice-Chair of the Board.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Two firestation strategic concept used in planning (#59)
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> ▪ 2017 Capital Plan to include a) old firestation roof, and b) painting & finishing exterior old firestation & shop ▪ Close-out settlements with VEI & OSG in process
48	Community Risk Assessment Project	Ongoing	On Hold	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Thurston County CEMP Natural Hazard Mitigation Project ▪ Medic One BLS strategic study (2015-2016)
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> ▪ Chief VanCamp contacted by Bryce Novak of md7 (for Verizon Wireless), updating application to county
53	Organizational performance management	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Fire Chief 2017 Performance Goal 4 ▪ Pilot performance evaluation process for 2017 with Assistant Chiefs
55	Consideration of apparatus sizing	?	?	<u>Kessel:</u> <ul style="list-style-type: none"> ▪ CR&R scheduled replacement of next pumper in 2018 ▪ Inclusion in overall strategic planning update
59	IR&R Staffing Planning	Jan 23, 30 & Feb 13	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Workshop conducted January 23rd and 30th, third session scheduled for February 13th

PLANNING SERVICES:

- 1) At their January 10th regular meeting, the Board approved an audit of the North Olympia Firestation (Station 8-3) for an energy efficiency upgrade similar to that performed at the South Bay Firestation (Station 8-1) in 2015. Sunset Air will work with the Washington Department of Enterprise Services in conducting the process which may lead to a grant funded project.
- 2) On January 23rd and 30th, the District conducted a staffing planning workshop facilitated by Steve Byers and involving twenty members including elected, career and volunteer members. Among the topics discussed were issues and interests surrounding volunteer recruitment and retention, relations between volunteers and career staff and potential shift staffing scenarios. A third session is scheduled for February 13th. The goal of the workshop is to produce a recommendation to the Board on a staffing plan that will provide round-the-clock coverage for a two firestation deployment model.
- 3) On January 27th, Chief VanCamp met with District Chaplain staff Bill Terhune and Jonathan Clemens regarding transition of Terhune from the primary role as he approached his retirement.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On January 28th, Chief VanCamp met with Brent Butler, the acting Director of the Thurston County Resource Stewardship Department; he is in the process of meeting with his stakeholders for relationship-building and input. He is also the de-facto county fire marshal.
- 2) Chief VanCamp hosted the State Board of Volunteer Firefighters and Reserve Officers meeting at Station 8-1 on January 9th and 23rd due to

accommodate scheduling of meeting space for that group. The State Board appreciates the use of the firestation. The meetings were held primarily to work on a replacement for retiring Director Brigitte Smith.

- 3) Chief VanCamp hosted the quarter Board meeting of the Washington Fire Chiefs at Station 8-1 on January 25th.
- 4) On January 27th, 18 Friendly Grove ECAP pre-school children toured Station 8-1, hosted by the Dayshift Crew, to whom we thank again for their hospitality!
- 5) On January 26th, Commissioners Engle, Gleckler, Harper and Small and Chief VanCamp attended the annual Washington Fire Chiefs--Washington Fire Commissioners' Legislative Day at the State Capitol. The Board members scheduled visits with 22nd District Senator Sam Hunt and House Legislators Beth Doglio and Laurie Dolan.

EMERGENCY RESPONSE: Total of 91 calls to date; 88 for 2008-16 average (composite for pre-merger FD7 and FD8); (see attached *Monthly Call Summary Report*)

- 1) Type of responses for the month of January:

	Fire	ALS	BLS	Pub Svc	False	Total
2017	4	27	54	5	1	91
2016	9	60	(Tot EMS)	5	4	78
Average <small>NOTE 1</small>	5	63	(Tot EMS)	16	4	88

- 2) Average number of responders-per-incident for January:

	Total	Daytime	Night	Weekend
2017	4.0	3.7	4.1	4.4
2016	4.3	3.6	5.0	4.7
FD7 <small>NOTE 2</small>	4.1	3.5	4.5	4.7
FD8 <small>NOTE 3</small>	4.2	3.3	4.9	4.9

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	Total	EMS Meet	Pct	Total	Fire Meet	Pct
Station 8-1	27	24	89%	0	0	0%
Station 8-2/8-6	13	3	23%	1	1	100%
Station 8-3	27	19	70%	0	0	0%

Average	Total	EMS Meet	Pct	Total	Fire Meet	Pct
Avg 2017 To Date	67.0	46.0	69%	1.0	1.0	100%
Avg 2016	56.8	34.3	60%	2.8	2.6	92%
Avg 08-16 <small>NOTE 4</small>	50.8	32.8	65%	3.7	2.5	69%

*KEY: EMS targets: minimum 2 responders on scene within 8 minutes
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, for January 2008-2016 (average)

NOTE 2: Average for pre-merger FD7, for January 2008-2016

NOTE 3: Average for pre-merger FD8, for January 2008-2016

NOTE 4: Combination of pre-merger FD7 and FD8, average for 2008-2016

- 4) Delayed responses:
 - a. (None).

IR&R STAFFING: Staffing levels for January:

Staffing Targets by Position:		Station 8-1	Station 8-3	Note
Day-shift	Assistant Chief (as BC) (Career):	91%		A
	Firefighter/Lieutenant (Career): 2	100%	100%	
	Station Staffed:	100%	100%	
Night & Weekends	Battalion Chief (Volunteer):	95%		B
	Company Officer (Volunteer):	68%	18%	
	Engine Driver-Operator (Volunteer):	100%	18%	C
	Fire Personnel (Volunteer): 3	100%	18%	D
	EMS Personnel (Volunteer): 2	100%	30%	D
	Station Staffed:	100%	30%	E

Notes:

- A) Includes weekday holidays when BC not staffed;
- B) Includes BC assigned to Engine 81, with or without Company Officer;
- C) Driver-Operator assigned may be Company Officer or other position;
- D) May be cross-trained/certified staff (e.g. Firefighter-EMT); and
- E) Includes minimum target staffing of Aid Unit 83 only.

Volunteer Staffing Levels: for the month of January:

Position	Dec 16	Jan 17	Comments
Battalion Chief	5	5	Incl AC Kilpatrick
Company Officer (incl "Acting")	8	8	
Firefighter-EMT	13	13	
Firefighter	16	16	
EMT	6 (2)	6 (2)	(Awaiting State Cert)
In-training: Firefighter	0	(19)	New members
In-training: Firefighter (existing)	0	0	Currently FD8 EMTs
In-training: EMT	2	(19)	New members
In-training: EMT (existing)	2	2	Currently FD8 FFs
Member Leave-of-Absence	6		Brown, Halbert, Mulder, Springstead, Pickett & Leunsman
Leave Service, Resignation	2		McGuire, Marquez

PERSONNEL MANAGEMENT, SAFETY & TRAINING:1) Drills for the Month:

- Quarterly skills required:
 - Forcible entry
 - SLICE-RS (tactics) review
 - Standard evolution: initial attack
 - SCBA-donning quarterly
 - Two-hour drive time (Driver/Operators)
- Medic-One OTEP:
 - Altered mental status
 - Cultural awareness
 - High performance trauma management
 - Mental health for providers
 - OB/GYN
 - Stroke

- 2) First Quarter 2017 is here! The department is focusing on firefighter skills. The plan is to freshen up specific Firefighter skills to be optimally prepared for

live fire training that will be conducted at the Olympia FD training grounds! Training topics for 1st quarter include SCBA Donning, AED, Standard evolution, ventilation, Forcible entry, and Principles of fire ground attack and management.

- 3) New member orientation was held on January 23rd for all new recruits.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) At their January 10th regular meeting, the Board approved a payroll 2017 compensation adjustment for the Fire Chief and the District Secretary.
- 2) Jan 26th new volunteer orientation! Welcome our newest 19 members! Some of these members are lateral and have already been assigned to a shift. The rest will be attending either EMT or Fire Academy! New members include: Joseph Alvis, Kelsey Cavill, Anthony Clinton, Marion Curry, Derrick Daniels, Shane Frost, Brad Johnson, Galen Jones, Aaron Michael, Christopher O'Brien, Eric O'Bryan, Dylan Parker, Joseph Parrish, Andrew Perry, Elliot Sheller, Kelli Smith, Luis Szarko, Nicholas VanKirk and Jared Walton.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. Engine 81 was serviced under warranty for engine repairs.
 - b. Engine 82 will be placed back into service in February after an overhaul and painting & lettering touch-up.
 - c. Chief Kessel continues to work on disposal of surplus items from the 2015 inventory cycle, and, is in the process of preparing for the 2017 inventory cycle (as required by District policy).
- 2) Facilities:
 - a. HVAC defects at Station 8-1 have been corrected by Sunset Air; the apparatus bay heaters have experienced their end-of-life event, and the Board authorized their replaced at their January 10th meeting. Chief Kessel is obtaining bids for costs and will begin the replacement process.
 - b. Chief Kessel is working with Clearwater Services LLC to obtain a site master agreement to manage the water systems at Stations 8-1 and 8-3; the system at Station 8-1 is classified as a public water system and requires a higher level degree of oversight. The agreement is being reviewed and is expected to be approved by the Board at their February meeting.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 17	\$ 1,263,199		\$ 1,356,898		\$ 1,041,410		\$ 1,244,065	
Current Month	\$ 1,062,456	1	\$ 1,357,641	1	\$ 1,042,014	1	\$ 1,221,957	1
Est. End 31 Dec17	\$ 1,394,472	2,4	\$ 1,469,593	2,4	\$ 1,053,300	2	\$ 1,190,500	2

Notes:

- 1: As of 1 February 2017.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
LGIP Pool: 0.23 %
TCIP Pool: 0.82 %.
- 4: Includes transfer of \$254,100 from Fund 6680 to Fund 6681 (November 2017).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
001	0015	1 Jan 17	O3E	I18	3104 Lilly Rd NE	02:24	10.15	BLS MVA	4	3
002	0032	1 Jan 17	83A	G16	4711 Bellwood Dr NE	07:11	8.36	BLS DoA	6	3
003	0044	1 Jan 17	81B	H17	4214 Lemon Rd NE	09:59	5.30	BLS DoA	5	3
004	0077	1 Jan 17	83A	G15	4806 Cushman Rd NE #115	15:26	4.22	BLS Fall	2	3
005	0083	1 Jan 17	82A	D19	8007 Baird Rd NE	17:11	10.11	ALS Breathing Prob	5	3
006	0094	1 Jan 17	83A	G15	4805 Cushman Rd NE #47	20:15	4.25	BLS Medical Alarm	2	3
007					Dispatcher Error					
008	0096	1 Jan 17	83A	G16	5046 Boston Harbor Rd NE	20:39	0.00	BLS Unk Med Prob	4	3
009	0115	2 Jan 17	81A	I17	3210 South Bay Rd NE	04:48	5.08	BLSY Patient Assist	2	3
010	0119	2 Jan 17	307	K16	924 Wilson St NE	08:18	7.18	BLS CVA	2	
011	0123	2 Jan 17	83A	G15	4806 Cushman Rd NE #115	09:20	3.07	BLSY Patient Assist	2	
012	0143	2 Jan 17	307	J17	2725 12th Ave NE	15:04	4.32	BLS Poss Ankle Frac	2	
013	0153	2 Jan 17	81E	H20	6705 Condor Lp NE	16:44	6.37	ALS Breathing Prob	2	
014	0156	2 Jan 17	84A	E15	439 72nd Wy NE	17:02	6.28	BLS Sick Person	2	
015		3 Jan 17	307	J16	1615 South Bay Rd NE	16:55	8.07	BLS Abdom Pain	3	
016		3 Jan 17	86A	F20	7035 Sandy Point Rd NE	16:56	8.00	BLS Stroke	6	
017	0270	3 Jan 17	81A	I17	3212 Libby Rd NE	19:06	5.30	BLS Breathing Prob	4	5
018	0313	4 Jan 17	81C	H17	4014 Libby Rd NE	08:29	7.19	ALS Unk Med Prob	5	
019	0314	4 Jan 17	81H	H18	3845 Sleater Kinney Rd NE	08:30	4.13	BLS MVA	6	
020		4 Jan 17	84A	D15	77th @ Boston Harbor Rd NE	10:11	9.08	Wires Down	3	
021	0322	4 Jan 17	307	J17	3315 26th Ave NE	10:23	3.24	ALS Breathing Prob	3	
022		4 Jan 17	85A	C17	8649 Evergreen Dr NE	11:08	7.50	Non-EMS Rescue	7	
023	0335	4 Jan 17	83A	G16	2308 46th Ave NE	12:40	3.46	ALS Chest Pain	2	
024	0339	4 Jan 17	83A	G16	4737 Bellwood Dr NE	13:41	3.15	ALS Breathing Prob	2	
025		4 Jan 17	81A	I17	36th @ Shincke Rd NE	16:06	2.43	Service Call	4	
026	0442	5 Jan 17	81E	H20	3604 Eagle Dr NE	15:25	5.46	ALS Chest Pain	3	
027	0504	6 Jan 17	81B	H17	3248 39th Wy NE	07:38	4.46	BLS Nose Bleed	5	
028	0606	7 Jan 17	83A	G15	4806 Cushman Rd NE #115	06:48	12.56	BLSY Fall	4	9
029	0642	7 Jan 17	82A	F18	6221 Swayne Dr NE	16:26	8.09	BLS Illness	5	9
030		7 Jan 17	81H	I18	3128 Sleater Kinney Rd NE	20:22	5.27	Burn Ban Violation	4	9
031	0659	7 Jan 17	81F	G19	Johnson Point @ Puget Rd NE	20:26	3.25	ALS Allergic Reaction	5	9
032	0722	8 Jan 17	83A	G16	5046 Boston Harbor Rd NE	10:44	0.00	ALS Seizure	3	1
033	0772	8 Jan 17	81E	H20	3724 Owl Ln NE	18:57	8.02	BLS Domestic Violence	3	1
034	0805	9 Jan 17	83A	F16	6440 Woodard Bay Rd NE	06:43	7.18	ALS Unk Med Prob	5	
035	0808	9 Jan 17	86A	F20	Puget Beach @ 56th Ave NE	06:56	12.36	BLS MVA	4	
036	0817	9 Jan 17	81A	H17	4209 Shincke Rd NE	08:39	3.36	ALS Chest Pain	5	
037	0853	9 Jan 17	328	J19	2410 Covington Ln NE	14:57	10.17	ALS Poisoning	3	
038	0860	9 Jan 17	86A	F20	7035 Sandy Point Rd NE	15:29	8.48	BLS Syncope	6	
039					Dispatcher Error					
040	1004	10 Jan 17	81F	H19	5721 Arrow Ct NE	22:24	6.33	BLSY Illness	5	3
041	1017	11 Jan 17	81A	I17	3031 36th Ave NE	04:04	5.56	BLS Breathing Prob	5	3
042					Dispatcher Error					
043	1020	11 Jan 17	83A	G15	4805 Cushman Rd NE #47	07:54	5.12	BLS CVA	2	
044	1053	11 Jan 17	83C	F17	5602 Libby Rd NE	12:26	7.01	BLS Fall	3	
045	1071	11 Jan 17	81H	I18	4421 Pleasant Glade Rd NE	16:55	5.04	BLS Illness	3	
046	1172	12 Jan 17	83D	I15	33rd @ Gull Harbor Rd NE	17:38	4.42	ALS MVA	6	
047	1177	12 Jan 17	83A	G15	4806 Cushman Rd NE #108	18:37	6.34	BLS Breathing Prob	5	5
048	1188	12 Jan 17	81D	I16	2220 27th Ct NE	21:58	6.49	ALS Heart Prob	4	5
049	1205	13 Jan 17	82A	E18	4303 68th Ave NE	07:31	7.38	ALS Respiratory Dx	3	
050	1235	13 Jan 17	83C	G16	5445 Libby Rd NE	14:04	4.23	ALS Breathing Prob	5	
051	1343	14 Jan 17	83A	H16	4345 Canter Ln NE	18:10	8.15	ALS Diabetic Prob	5	7

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
052	1357	14 Jan 17	81F	G19	5316 Johnson Point Rd NE	21:19	6.52	BLS Fall	4	7
053	1367	15 Jan 17	86A	F20	7130 Sandy Point Rd NE	23:55	10.51	BLS Fall	5	7
054	1459	16 Jan 17	82B	D20	6610 78th Ave NE	05:42	14.50	BLS Breathing Prob	2	8
055		16 Jan 17	O3C	K17	2816 Martin Wy E	10:26	3.28	Structure Fire (MA)	3	
056		16 Jan 17	O1A	J16	1623 Bethel St NE	11:28	5.44	BLS Unk Med Prob	3	
057	1492	16 Jan 17	86B	H20	7401 44th Ave NE	13:18	9.01	ALS Heart Prob	3	
058		16 Jan 17	84A	E15	7020 Boston Harbor Rd NE	18:58	9.48	Fire Alarm Activation	7	9
059	1522	16 Jan 17	83A	F16	1830 Tellkamp Rd NE	21:17	9.15	BLS Low BP	5	9
060	1547	17 Jan 17	86A	F21	7620 Sandy Point Rd NE	08:09	10.49	BLS Sick Person	4	
061		17 Jan 17	82A	E19	4902 74th Ln NE	13:41	7.28	Natural Gas Leak	5	
062	1646	18 Jan 17	81A	G17	4925 Shincke Rd NE	09:49	3.43	BLS Fall	4	
063	1708	18 Jan 17	86B	G20	6645 Prairie Ridge Dr NE	21:52	7.15	ALS Chest Pain	4	2
064	1748	19 Jan 17	81A	I18	3610 South Bay Rd NE	12:09	2.53	BLSY Fall	3	
065		19 Jan 17	81H	I19	5300 Pleasant Glade Rd NE	17:12	7.46	Burn Ban Violation	4	
066	1866	19 Jan 17	83A	G15	4806 Cushman Rd NER #112	15:43	8.59	BLSY Patient Assist	3	
067	1909	20 Jan 17	82A	F18	6317 Swayne Rd NE	23:16	8.40	BLS MVA	5	4
068	1935	21 Jan 17	307	J16	2509 Simon Ln NE	08:23	12.59	BLS Poss CVA	4	5
069	1940	21 Jan 17	307	J16	2509 Simon Ln NE	09:44	6.14	BLS Transport	4	5
070	1954	21 Jan 17	82A	C18	8619 Fernwood St NE	12:35	9.51	ALS Unconscious	8	5
071	1960	21 Jan 17	85A	C18	8624 Libby Rd NE	15:00	12.21	ALS Heart Prob	5	5
072	2024	22 Jan 17	308	J18	2309 Abernethy Rd NE	05:45	8.29	Structure Fire (MA)	4	5
073	2133	23 Jan 17	307	I17	26th @ Libby Rd NE	11:28	3.47	ALS MVA	5	
074	2141	23 Jan 17	81A	I17	3323 South Bay Rd NE	12:41	1.56	BLS Medical Alarm	4	
075	2164	23 Jan 17	307	J17	3110 Lindell Rd NE	16:16	6.49	BLSY Patient Assist	4	
076	2179	23 Jan 17	81A	I17	2937 27th Ln NE	20:00	5.16	ALS Poss CVA	5	7
077	2194	24 Jan 17	85A	C17	3416 Fishtrap Lp NE	06:03	10.14	ALS Fall	3	
078	2216	24 Jan 17	83A	G16	5046 Boston Harbor Rd NE	12:06	0.00	ALS Heart Prob	2	
079	2217	24 Jan 17	83A	G15	5049 Indian Rd NE	12:07	8.03	BLS DoA	4	
080	2323	25 Jan 17	81H	H19	Hawks Prairie @ Hollywood Dr NE	18:11	9.35	BLS MVA	5	9
081	2342	26 Jan 17	83C	G16	5303 Libby Rd NE	03:30	9.03	BLS Neck Pain	2	9
082	2403	26 Jan 17	307	J17	2521 South Bay Rd NE	18:44	6.45	BLS Patient Assist	4	1
083	2405	26 Jan 17	83A	H16	1721 46th Ave NE	19:59	7.54	BLS Fall	3	1
084	2411	27 Jan 17	81F	H19	4105 Johnson Point Rd NE	23:31	6.00	BLS Stomach Pain	2	1
085	2445	27 Jan 17	307	J17	2312 South Bay Rd NE	12:44	4.10	BLS Stroke	4	
086	2479	27 Jan 17	81A	I17	3506 Shincke Rd NE	18:01	0.00	BLS Medical Problem	3	
087	2474	27 Jan 17	81G	I20	6248 33rd Ln NE	18:20	9.51	BLS Fractured Leg	4	2
088	2530	28 Jan 17	83A	G16	4711 Bellwood Dr NE	12:04	7.59	ALS Abdom Pain	4	3
089	2533	28 Jan 17	81F	H19	4105 Johnson Point Rd NE	12:05	6.01	BLS Bleeding	3	3
090	2582	28 Jan 17	O3E	K17	3205 Martin Way E	21:44	4.03	Structure Fire (MA)	4	3
091		29 Jan 17	O3E	K18	426 Lilly Rd NE #127	11:47	5.37	BLS Fall	8	4
092	2653	29 Jan 17	81B	I17	36th @ Lemon Rd NE	18:52	3.18	BLS MVA	4	4
093	2685	30 Jan 17	81F	H19	Johnson Point @ 44th Ln NE	07:32	5.23	BLS MVA	5	
094	2744	31 Jan 17	83A	G16	4810 Boston Harbor Rd NE	00:48	4.52	ALS Respiratory Dx	4	5
095		31 Jan 17	81B	H17	4111 Lemon Rd NE	06:00	5.11	Service Call	4	

FUND 6680 CASH FLOW: PROJECTED 2017 REVENUE & EXPENSES

