



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
February 13, 2018**

MINUTES of the regular Board meeting held February 13, 2018 at the South Bay Station 8-1. Commissioners Harper, Zvirzdys, Gleckler and Berman were in attendance. Chief VanCamp, Assistant Chiefs LeMay, McBride and Kilpatrick and Secretary Stumpf as well as several public guests also attended the meeting. Commissioner Engle participated by phone. The meeting was called to order at 5:30 pm.

SBFFA Update: Assistant Chief Kilpatrick provided a brief update on the Association, sharing that the 40th annual crab feed will be held on Saturday, March 10th.

Chief's Report: Chief VanCamp reviewed the January Monthly Report. Questions were asked for clarity. There were no responses to the RFQ for engineering services for repairs to the Boston Harbor Station 8-3 fire protection water supply system. The District will engage the firm of Hatton Godat Pantier, the original designers, to provide engineering for repairs and project cost estimates. Engine 8-1 is still out of commission waiting for repair parts. A comment was made that a portion of the monthly report was missing. Chief VanCamp said he would correct it and re-send it out. Commissioner Harper commented that he's pleased with the positive trend with staffing again this month, especially at Station 8-3.

Officer Development Program (ODP): Battalion Chief Damian Longmire presented an overview of the program. He explained that the nine month program is for any member who is interested in pursuing an incident readiness & response company officer position; successful completion is required for promotion. Members are trained in skills for incident command and control, and are educated on the human component (inter-personal relations). There are currently six members participating in ODP. Questions were asked for clarity.

Policy 3-40 "Tuition Reimbursement": Using a handout Chief VanCamp reviewed the recent revisions to draft Policy 3-40 "Tuition Reimbursement" explaining that input from the Board and Staff has been implemented. He requested approval of the policy. He noted that it was unknown at this time how many members would take advantage of the program. Questions were asked for clarity. Following a lengthy discussion, Commissioner Engle moved to approve the policy as presented with the caveat that it could be changed in the future if necessary; Commissioner Zvirzdys seconded the motion. The motion passed with three yes votes; Commissioners Berman and Gleckler voting no.

Master Plan Update: Chief VanCamp explained that the Board has been holding master planning workshops to review the current facilities and brainstorm options for future deployment options. Five options have been developed and analyzed. The next workshop will be Friday, February 16th. A local real estate professional (Terry Toth, also a volunteer member) and a representative from the Thurston Regional Counsel will attend the workshop to present information and answer questions. Commissioner Zvirzdys commented that the District is looking at long-term ideas that will be implemented over time (up to 50 years) and will may change in the future, but a starting point is needed for the current Board to move forward with staffing and vehicle purchases. Using a handout, Commissioner Harper explained some of the concepts and ideas that have been discussed as possible options. Many comments were shared.

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting of January 9th and Special Meetings January 19 & 26 and February 2nd for approval. Following a brief discussion, Commissioner Harper moved to approve the minutes as presented; Commissioner Gleckler seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Questions regarding some purchases were asked for clarity. As of February 13, 2018, after extensive review and discussion regarding the expenses, Commissioner Harper moved to approve the warrants as submitted; Commissioner Zvirzdys seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 15394-15406	totaling \$12,394.42
	Warrants 15482-15504	totaling \$10,691.85
	Warrants 15505-15523, 15525 & 15526	totaling \$25,531.69
	Warrants 15544-15552	totaling \$14,359.60
	Warrants 15556-15571	totaling \$13,402.85
<u>Payroll Fund (6680)</u>	Warrants 15407-15481 & EFT1-5a	totaling \$64,116.98
	Warrants 15527-15543, 15554, 15555 & EFT1-26a-l	totaling \$128,126.60
<u>CR&R Fund (6681)</u>	Warrants 15524 & 15553	totaling \$3,926.14

Announcements – Secretary Stumpf reviewed the proposed meeting schedule for future Master Planning workshops and shared that she will email them to the Board for confirmation.

Commissioner Comments:

- Commissioner Berman thanked Battalion Chief Longmire for the insightful presentation, explaining that it was inspiring.
- Commissioner Harper shared an interesting fact that the Thurston County Assessor property tax tables between 2015 and 2018 show increase of 6.8% in property taxes for FD8 whereas the increase for other fire districts is 20%.

Follow-up Items: Action items from the meeting:

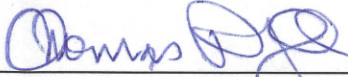
- Master plan workshops will continue to evaluate facility options
- Chief VanCamp will revise the January Monthly Report
- Secretary Stumpf will confirm future meeting dates
- Secretary Stumpf will follow-up with questions related to specific warrants

Executive Session: At 7:15 pm, the regular meeting adjourned to executive session. The purpose of the meeting is to discuss labor negotiation issues as per RCW 42.30.110. The estimated time was thirty minutes. At 7:42 pm the Executive Session concluded and the regular meeting convened. Following the meeting, no actions were taken.

Adjourn:

The Board announced that next regular meeting will be held on March 13, 2018, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 7:43 pm.

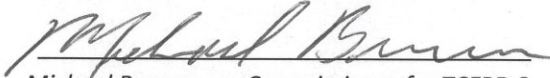
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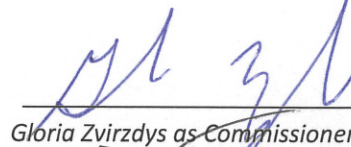
Tom Engle, as Chair for TCFPD 8



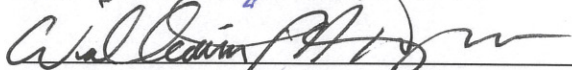
Richard Gleckler, as Commissioner for TCFPD 8



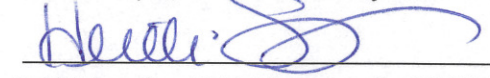
Michael Berman, as Commissioner for TCFPD 8



Gloria Zvirzdys as Commissioner for TCFPD 8



William Harper, as Commissioner for TCFPD 8



Heidi Stumpf as District Secretary for TCFPD 8