



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
June 11, 2019**

MINUTES of the regular Board meeting held June 11, 2019, at the South Bay Station 8-1. Commissioners Harper, Gleckler, Engle and Zvirzdys were in attendance. Commissioner Berman was unable to attend. Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were also present. Battalion Chief McBride and member Armstrong were also in attendance. The meeting was called to order at 5:30 pm.

Chief's Report: Using a handout, Chief VanCamp presented the May 2019 Monthly Report. Items discussed included: potential impacts due to a 16-bed Western State facility to be opened in our District (Chief VanCamp has no concerns); Emergency Planning Committee earthquake preparedness; and summer wildland fire concerns. Questions were asked for clarity.

Policy 3-09 Leave of Absence: Using a handout, Chief VanCamp requested Board approval for Policy 3-09 Leave of Absence. One minor revision was suggested. Following a brief discussion, Commissioner Engle moved to approve the policy as presented with the one minor revision. Commissioner Zvirzdys seconded the motion. The Board unanimously approved Policy 3-09 Leave of Absence.

Master Plan Phase III: Using handouts, Chief VanCamp reviewed the draft reports for Facilities and Equipment and Incident Readiness & Response and asked for approval of both documents, noting that they were sent to the Board earlier for input. A lengthy discussion ensued and future purchases of vehicles were discussed. Following the review, Commissioner Zvirzdys moved to approve both the Apparatus and Equipment Plan document as presented as well as the Incident Response and Readiness Plan; Commissioner Engle seconded the motion. The Board unanimously approved the Master Plan Phase III Apparatus and Equipment Plan as well as the Incident Response and Readiness Plan. Following approval, Medic One was discussed at length, including ambulance services in the county, emergency room issues, qualifications for EMTs, changes in emergency services, and possible available grants.

Capital Repair & Replacement 2019 Budget: Using a handout, Chief VanCamp presented the draft budget for the CR&R fund and asked for approval. The draft was briefly reviewed and discussed, with questions asked for clarity. Following the discussion, Commissioner Zvirzdys moved to approve the budget as presented, noting that the document is fluid and could be changed by the Board as needed. Commissioner Engle seconded the motion. The Board unanimously approved the 2019 Capital Repair and Replacement budget as presented.

Secretary Report:

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated May 14 and special workshop dated May 17 for approval. Commissioner Harper moved to approve the minutes as presented; Commissioner Zvirzdys seconded the motion. Commissioner Gleckler abstained from voting since he didn't attend the meetings. The Board approved the minutes as presented with a majority vote.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. Specific questions regarding some purchases were asked for clarity.

As of June 11, 2019, after extensive review and discussion regarding the expenses, Commissioner Engle moved to approve the warrants as submitted; Commissioner Zvirzdys seconded the motion. The Board approved payment of those warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 17109-17124	Totaling \$6,597.89
	Warrants 17135-17153 (17136 was voided)	Totaling \$18,793.56
	Warrants 17154-17166	Totaling \$17,914.90
<u>Payroll Fund (6680)</u>	Warrants 17105-17108,17125-17134,EFT5-24a-s	Totaling \$142,973.68

Announcements: Secretary Stumpf shared the fire and EMS graduation ceremony will take place on June 12th and will take place at the South Puget Sound Community College located on Mottman Road. She also reminded the Board to provide meeting availability information for future workshops.

Assistant Chief LeMay also announced that we will hold a new recruit orientation on Thursday, June 19th and Board members are invited and encouraged to stop by.

Commissioner Comments:

- Commissioner Harper asked about District participation with the Boston Harbor Elementary’s last day of school. Secretary Stumpf responded that we will be attending this event as well as attending the July 3rd fireworks event at the Boston Harbor Marina.
- Commissioner Harper shared details of a local resident’s request for oxygen.
- Commissioner Gleckler commented on the letter from the FD9 Training Center regarding concern for lack of use. A discussion followed.

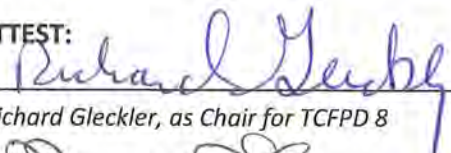
Action items from the meeting:

- Master Plan Documents to be implemented.
- Scheduling to begin for CR&R budget items.
- Minor edit to policy 3-09 to be made.
- Dates for IR&R document to be finalized.

Adjourn:

The Board announced that next regular meeting is scheduled on July 9, 2019, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the motion was made and seconded to adjourn. The motion was passed and the meeting adjourned at 6:45 pm.

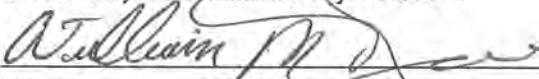
ATTEST:


Richard Gleckler, as Chair for TCFPD 8


Tom Engle, as Commissioner for TCFPD 8


Michael Berman, as Commissioner for TCFPD 8

Gloria Zvirzdys as Commissioner for TCFPD 8


William Harper, as Commissioner for TCFPD 8


Heidi Stumpf, District Secretary for TCFPD